

Filed for and return to:

WSP Contract K20665

**Link Transit**  
2700 Euclid Ave.  
Wenatchee, WA 98801

The information contained in this boxed section is for recording purposes only pursuant to RCW 36.18 and RCW 65.04, and is not to be relied upon for any other purpose, and shall not affect the intent of or any warranty contained in the document itself.

**Grantor(s):** Washington State Patrol, a Washington State agency  
**Grantee(s):** Chelan Douglas Public Transportation Benefit Area, d/b/a Link Transit, a Washington municipal corporation  
**Reference Number(s) of Documents Assigned or Released:** N/A  
**Abbreviated Legal Description:** S 21, T 23 N, R 20 E.W.M., SS#1201 SS#2459  
PARCEL 3 PT E 1/2 SE SS#2694  
**Complete or Additional Legal Description on Exhibit 1 of Document.**  
**Assessor's Parcel Number(s):** 232021440300

**INTERLOCAL AGREEMENT  
FOR USE OF THE WASHINGTON STATE PATROL PROPERTY**

**THIS INTERLOCAL AGREEMENT** ("Agreement") is entered into between Washington State Patrol ("WSP"), a Washington State agency, and Chelan Douglas Public Transportation Benefit Area d/b/a Link Transit ("Link"), a Washington municipal corporation. WSP and Link are sometimes referred to individually as a "Party" and collectively as the "Parties".

**WHEREAS**, the Parties are municipal corporations and are authorized to enter into this agreement pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW; and

**WHEREAS**, WSP owns real property located at 2822 Euclid Ave, Wenatchee WA 98801 and legally described in Exhibit 1 which is attached to this Agreement and incorporated as if set forth in full (the "Property"); and

**WHEREAS**, WSP has unused open space at the Property suitable for a transit bus driver training area; and

INTERLOCAL AGREEMENT

Page 1 of 29

4865-8076-9996, v. 4

**WHEREAS**, Link desires to locate its driver training on the WSP Property as depicted on Exhibit 2, which is incorporated into this Agreement by this reference; and

**WHEREAS**, in exchange for use of the open space on the WSP Property, WSP requests that Link install fencing, two electronic gates, and one manual gate, at no charge to WSP; and

**WHEREAS**, the Parties agree that entering this Agreement is in the best interest of the Parties; and

**NOW, THEREFORE**, in consideration of the mutual benefits contained herein, the Parties agree as follows:

1. Purpose and Scope.

1.1 The purpose of this Agreement is to set forth the terms of Link's use of WSP Property for transit bus driver training. At all times relevant to this Agreement, including termination, WSP shall be the sole owner of the Property.

1.1.1 At any time for the Term of this Agreement Link, its employees, contractors, agents, and invitees, shall have the authority to enter the Property to use the transit bus driver training area which is a 57,555 square foot vacant area located on the Property as depicted in Exhibit 2 (the "Leased Area"). Link shall have the right to improve the Leased Area during the Term (defined below) of this Agreement following prior written approval from WSP. Link's use of the Leased Area shall be exclusive for the Term of this Agreement. Except for emergencies, in the event that WSP desires access to the Leased Area, WSP shall provide Link with 24 hours advanced written notice. Link's use of the Leased Area shall not interfere with WSP's use and enjoyment of the remainder of the Property.

1.2 This Agreement is also to provide the terms by which Link will install fences and gates for use by WSP as depicted in Exhibit 2.

1.2.1 Link agrees to provide, at no cost to WSP, additional fencing and gates (identified in Exhibit 2) on the west side of Property. Link shall submit plans for any improvements or alterations to the Leased Area or Property (beyond ordinary maintenance) to WSP for approval prior to performing any work, such approval by WSP shall not be unreasonably withheld. Link shall coordinate and pay the total cost to facilitate and construct the improvements, including but not limited to, a fence around the bullpen area, a fence around the existing building, two electronic gates, drainage infrastructure and new pavement that is installed for the training area, and one manual gate (together the "Improvements"), on the Property. Such construction shall begin as

soon as practical following the Effective Date, as defined below. Link shall provide ten (10) business days prior written notice to WSP before beginning any work at the Property.

- 1.2.2 Link shall be solely responsible for payments to contractors and subcontractors constructing or installing the Improvements including any late fees and interest associated with payments. Upon completion of the construction of the Improvements Link shall provide WSP with the total cost of the construction of the Improvements.
- 1.2.3 Following completion of construction of the Improvements, Link shall not be responsible for providing any maintenance or repairs of the Improvements. WSP shall be solely responsible for all maintenance, repair, or improvement to the Property beyond what is described in this Agreement. Link accepts the Leased Area in its current condition and agrees to keep the Leased Area in a good condition for the duration Agreement including any extensions.
- 1.2.4 WSP shall provide electronic equipment related to the electronic gates installed for the security of the Property.
- 1.2.5 Link shall refrain from causing or permitting any Hazardous Material (as defined below) to be brought upon, kept or used on the Leased Area by Link, its agents, employees, contractors or invitees without the prior written consent of WSP, which shall not be unreasonably withheld as long as Link demonstrates to WSP's reasonable satisfaction that such Hazardous Material is necessary or useful to Link's business and will be used, kept, and stored in the manner that complies with all laws regulating any such Hazardous Material so brought upon or used or kept in or about the Lease Area. As used in this Agreement, the term "Hazardous Material" means any hazardous or toxic substance, material or waste, including, but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR 172.101) or by the United States Environmental Protection Agency as Hazardous Substances (40 CFR Part 302) and amendments thereto, petroleum products, or other such substances, materials and wastes that are or become regulated under any applicable local, state, or federal law.

## 2. Duration and Termination.

- 2.1 This Agreement shall become effective upon the date of filing with the Chelan County Auditor (the "Effective Date"). Link shall be responsible for recording this Agreement and any associated costs.
- 2.2 This Agreement shall remain in effect for a term of twenty-five (25) years commencing on the Effective Date of this Agreement (the "Term") at which time WSP will be the full owner of the Improvements, unless

otherwise terminated by the Parties as set forth in Section 2.3. This Agreement may be renewed for two periods of ten (10) years if mutually agreed upon in writing by the Parties.

In the event WSP transfers title of the Property to a third party during the Term, or any extension, WSP shall assign its duties and responsibilities under this Agreement to its successor in interest and shall provide Link a copy of such assignment.

- 2.3 Either Party may terminate this Agreement by giving one hundred eighty (180) days' written notice to the other Party. The 180-day period shall be deemed to start on the date of receipt of notice by the non-terminating Party. Link shall vacate the Property within 180 days of receiving notice of termination from WSP. In the event WSP terminates this Agreement prior to the end of the Term, WSP shall repay Link the cost of the improvements adjusted for depreciation according to the established 25-year depreciation schedule. The 25-year depreciation schedule agreed upon by the Parties is attached as Exhibit 3 to this Agreement and incorporated as if set forth in full. Such payment shall be made to the address for Link identified below within thirty (30) days of termination.

3. Administration.

The following shall be the Parties' authorized representatives and contact persons for administration of this Agreement, communication, and service of all notices, except service of process:

For WSP:

Washington State Patrol Attn: BFS Leasing, K20665  
106 11th Avenue SW, Suite 3100  
Olympia, WA 98504-2602

For Link:

Attn: Contracts/Procurement Specialist  
2700 Euclid Ave.  
Wenatchee, WA 98801  
Phone: (509)662-7600  
Email: smiller@linktransit.com

4. Financing and Budget.

Each Party is responsible for its own budget necessary to facilitate the purposes of this Agreement. All taxes and assessments associated with the Property shall be the sole responsibility of WSP.

5. Amendment.

This Interlocal Agreement may only be amended by a writing signed by the Parties and following the same formalities as the original, including the requirement for filing with the County Auditor.

6. Records.

Each Party shall maintain and make available for inspection, review, and audit the books, records, documents and other materials related to its performance under this Interlocal Agreement.

7. Legal Relations.

7.1 It is understood and agreed that this Agreement is solely for the benefit of the Parties and gives no right to any other individual or entity. No joint venture or partnership is formed as a result of this Agreement. Employees of Link are and will remain employees of Link, and the employees of WSP are and will remain employees of the WSP.

7.2 Link shall defend, indemnify and hold WSP, its officers, officials, employees, consultants, and volunteers harmless from and against claims, losses, demands, causes of action, suits or judgments (including fees, costs and expenses) for deaths or injuries to persons or for loss or damage to property resulting from Link's negligent actions or inactions or other wrongful conduct arising out of or in connection with the performance of this Agreement. WSP shall indemnify and hold Link, its officers, officials, employees, consultants, and volunteers harmless from and against claims, demands, causes of action, suits or judgments (including fees, costs and expenses) for deaths or injuries to persons or for loss or damage to property resulting from the WSP's negligent actions or inactions or other wrongful conduct arising out of or in connection with the performance of this Agreement.

7.3 At all times relevant to this Agreement, Link shall maintain adequate general liability insurance coverage for its use of the Leased Area for driver training purposes. Link shall provide WSP a copy of its current insurance coverage through the Washington State Transit Insurance Pool. Link shall provide WSP an updated copy of its insurance coverage in the event of changed coverage.

7.4 In the event that a dispute arises regarding any matter addressed in or related to this Agreement and before any other action, the Parties agree to first attempt to resolve the dispute by a face-to-face meeting, or by a telephone call, between the Parties' authorized representatives. The Parties agree to participate in a good faith negotiation to resolve any such dispute.

7.4 This Agreement shall be governed by the laws of the state of Washington.

7.5 The Chelan County Superior Court shall be the sole proper venue for any and all suits brought to enforce or interpret the provisions of this Agreement.

7.6 If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, each party shall pay its own attorney's fees and costs incurred in that action, arbitration or proceeding.

8. Applicable Laws.

The Parties, in performance of this Agreement, shall abide by all applicable federal, Washington State and local laws, statutes, codes, ordinances, regulations, and rules.

9. Interpretation and Order of Precedence.

9.1 This Agreement has been submitted to the scrutiny of the Parties and their counsel, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration or weight given to its being drafted by any Party or its counsel.

9.2 A conflict or inconsistency between the terms or conditions of this Agreement document shall be resolved by the following descending order of precedence (with A having precedence over B, C, etc.)

- A. Applicable federal, Washington State, and local laws, statutes, codes, ordinances, and regulations;
- B. Amendments to this Agreement;
- C. This Agreement.

10. Waiver of Breach.

The waiver by either Party of the breach of any provision of this Agreement by the other Party must be in writing and shall not operate or be construed as a waiver of any subsequent breach by such other Party.

11. No Assignment.

Except as set forth in Section 2.2, no Party may assign its rights under this Agreement, unless agreed to in a writing executed by authorized representatives of each Party. In the absence of a written agreement, any attempted assignment shall be void and shall constitute a material breach of this Agreement.

12. Incorporated Documents and Terms.

The following are incorporated into this Interlocal Agreement by reference:

12.1 Applicable federal, Washington State, and local laws, statutes, codes, ordinances, regulations, and rules;

12.2 Exhibits 1, 2, and 3; and

12.3 The Recitals contained in the preamble to this Agreement.

13. Entire Agreement.

13.1 This Agreement contains all the terms and conditions agreed upon by and between the Parties.

13.2 This Agreement may be executed simultaneously or in counterparts, each of which shall be deemed an original, but all of which together shall be identical and constitute one and the same Agreement.

13.3 No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties hereto.

14. Mutual Negotiation.

The Parties acknowledge that they have each participated in the negotiation and drafting of this Agreement and that this Agreement should not be construed for or against either Party.

15. Severability.

In the event any term or condition of this Agreement or application thereof to any person or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end the terms and conditions of this Interlocal Agreement are declared severable.

16. Background Checks

Any Link personnel and any proposed contractor team members or subcontractors who will have unaccompanied access to WSP facilities, electronic equipment, computers, data bases, or other sensitive or restricted information must submit to WSP criminal history fingerprint background checks (background check) at Link or contractor's expense. Each person that requires a background check must complete Fingerprint Background Checks forms (attached as Exhibit D) before performing any work under this contract. Link personnel, contractor and all team members and subcontractors requiring a background check shall comply with WSP instructions on submitting fingerprints and provide all requested information to WSP in order to complete the background checks. Failure of Link personnel, contractor team members, or subcontractors to cooperate with WSP during the background check process may result in termination of the Agreement.

[Signatures on next page]

IN WITNESS WHEREOF, the parties hereby have executed this Agreement on the dates below.

APPROVED BY WASHINGTON STATE  
PATROL, the \_\_\_\_\_ day of \_\_\_\_\_,  
2024.

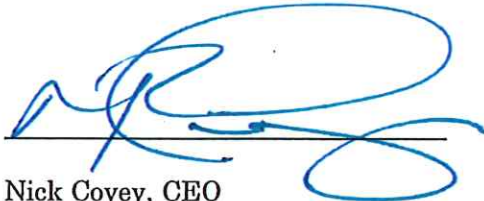
APPROVED BY THE CHELAN DOUGLAS  
PUBLIC TRANSPORTATION BENEFIT  
AREA the 15<sup>th</sup> day of October,  
2024.



Name, title: Walter Hamilton, CFO

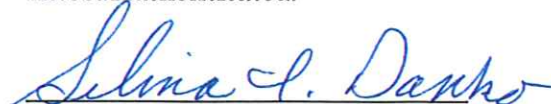
Attest/Authenticated:

\_\_\_\_\_  
\_\_\_\_\_



Nick Covey, CEO

Attest/Authenticated:



Selina Danko, Clerk of the Board



STATE OF WASHINGTON )  
 )ss.  
County of Chelan )

I certify that I know or have satisfactory evidence that Nick Covey is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the CEO of the Chelan Douglas Public transportation Benefit Area to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: 10/15/2024, 2024



Samantha Miller (Printed name)  
NOTARY PUBLIC, state of Washington  
My appointment expires 11/30/2026

STATE OF WASHINGTON )  
 )ss.  
County of Thurston )

I certify that I know or have satisfactory evidence that Walter Hamilton is the person who appeared before me, and said person acknowledged that they signed this instrument, on oath stated that they were authorized to execute the instrument and acknowledged it as the CEO of the Washington State Patrol to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: October 21, 2024



Sherry Moe (Printed name)  
NOTARY PUBLIC, state of Washington  
My appointment expires 4-4-26

EXHIBIT 1

Legal Description for WSP Property

Lot 3, Chelan County Short Plat No. 1201, more particularly described as that part of the southeast quarter of the southeast quarter of Section 21, Township 23 North, Range 20 East, W.M., described as BEGINNING AT A POINT opposite Highway Engineer's Station (hereinafter referred to as HES) 20+05.24 on the Euclid Avenue Line Survey of District No. 2 Headquarters Site - Wenatchee, and 30 feet westerly therefrom; thence South 00°24'00" East parallel with said Euclid Avenue Line Survey 301.83 feet to a point opposite HES 17+03.41 thereon; thence South 89°17'54" West 863.03 feet; thence North 00°03'29" West 299.50 feet; thence North 89°08'33" East to the POINT OF BEGINNING.

TOGETHER with 5.95 shares of the Wenatchee Reclamation District.

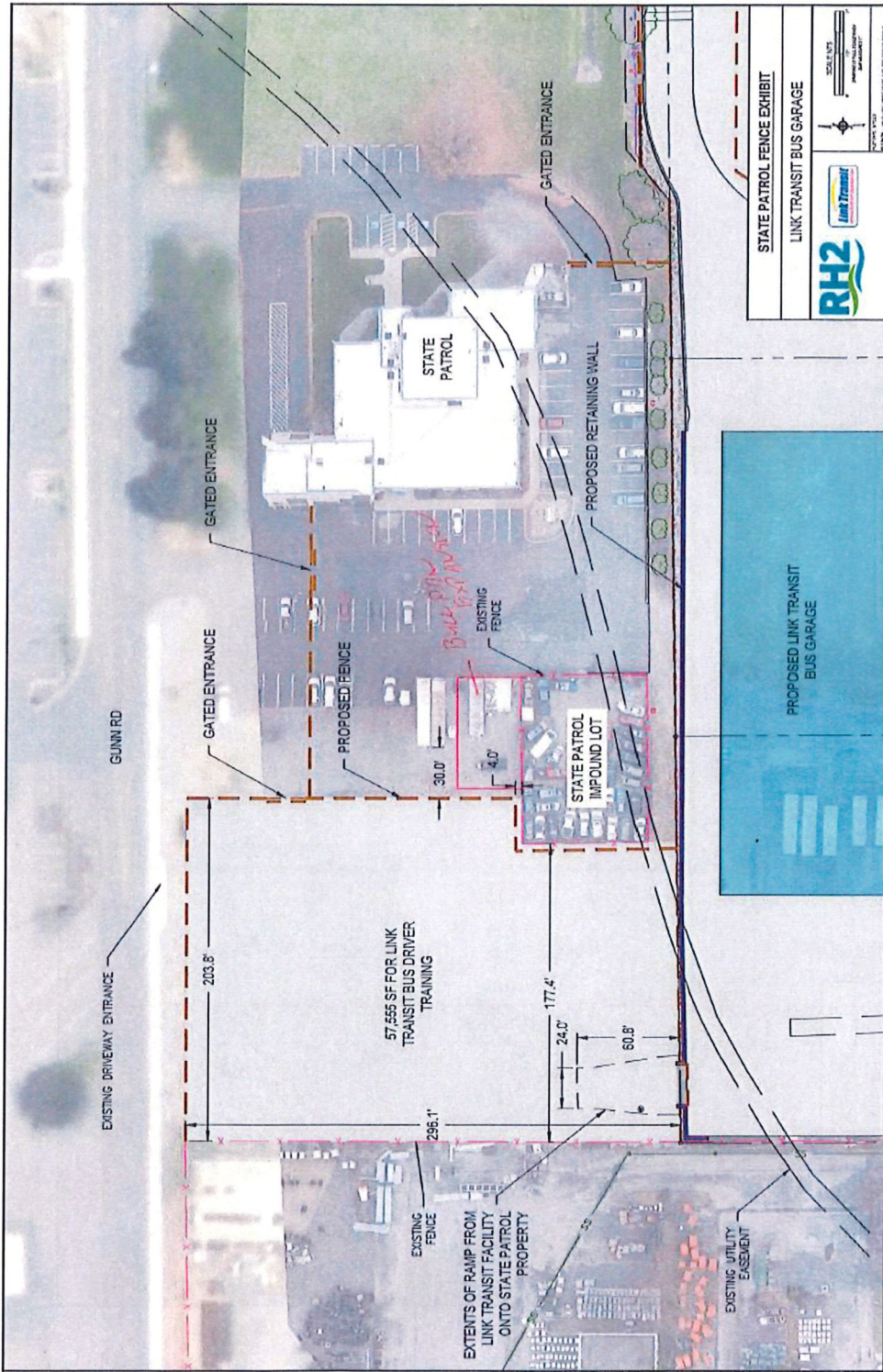
ALSO TOGETHER WITH a non-exclusive easement of utilities and access over, under, and across the southerly 60 feet of Lot 2 as shown on Chelan County Short Plat No. 1201, including the specific right to connect with an existing 8-inch sewer line located within said easement, which connection shall be totally at grantee's expense.

SUBJECT to any rights or easements by reason of the location of a ditch known as "~~Gunn~~ Ditch" on said land.

Gunn 5 1/4

RESERVING unto grantor herein, a perpetual, non-exclusive utility easement, 20 feet in width, for the construction, operation, and maintenance of a sewer line over, under, and across that part of the above described property lying easterly of a line drawn parallel with and ~~75~~ 50 feet westerly, when measured at right angles, from the said Euclid Avenue Line Survey, and lying northerly of a point opposite HES 13+75 on said Euclid Avenue Line Survey.

## EXHIBIT 2



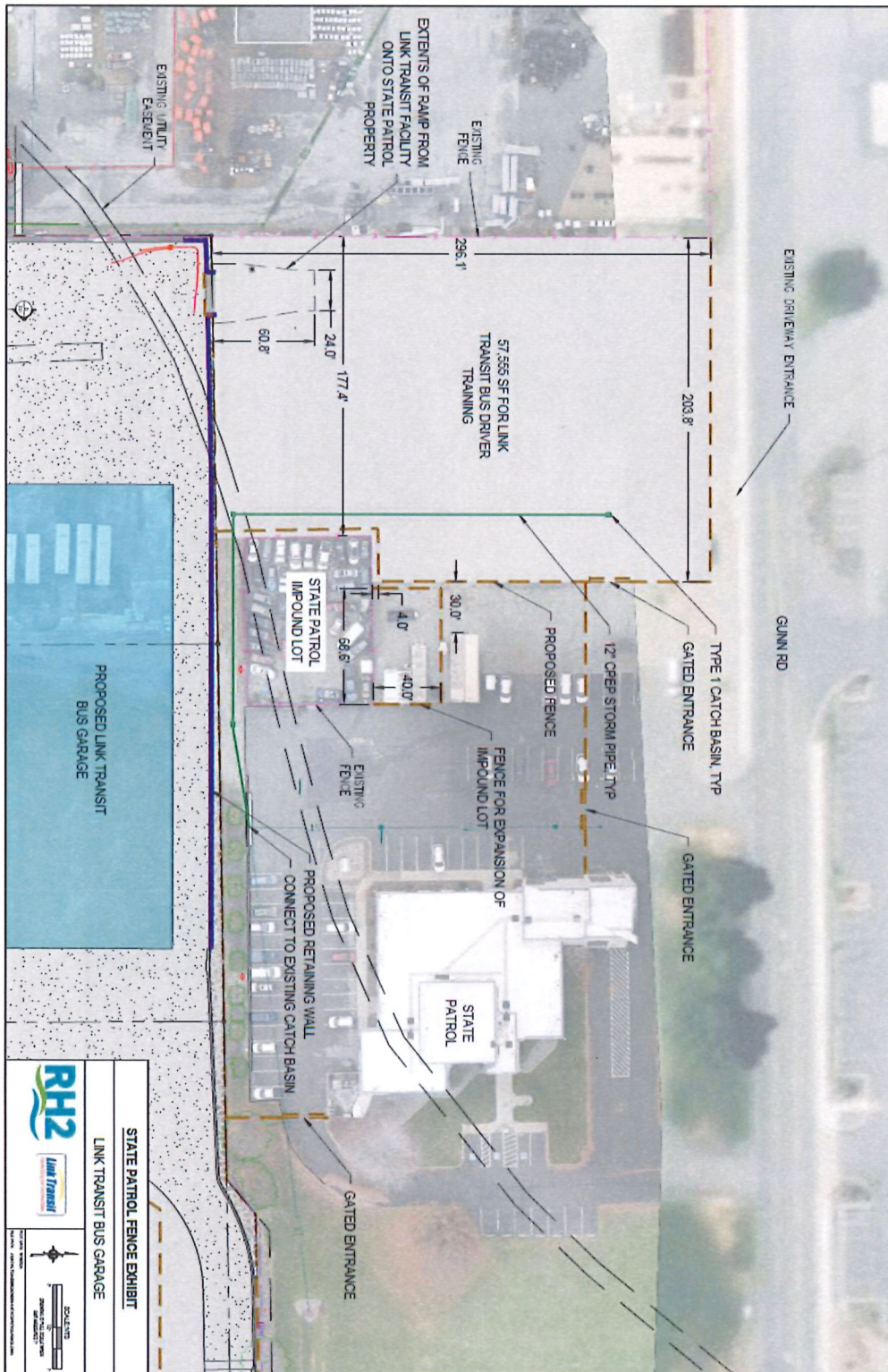


EXHIBIT 3

Year	Month	Adjusted Basis	Depreciation	ACCUM DEPR	Book Value
1		\$	\$	\$	\$
	1	799,557	2,665	2,665	796,892
		\$	\$	\$	\$
	2	796,892	2,665	5,330	794,227
		\$	\$	\$	\$
	3	794,227	2,665	7,996	791,561
		\$	\$	\$	\$
	4	791,561	2,665	10,661	788,896
		\$	\$	\$	\$
	5	788,896	2,665	13,326	786,231
		\$	\$	\$	\$
	6	786,231	2,665	15,991	783,566
	\$	\$	\$	\$	
7	783,566	2,665	18,656	780,901	
	\$	\$	\$	\$	
8	780,901	2,665	21,322	778,235	
	\$	\$	\$	\$	
9	778,235	2,665	23,987	775,570	
	\$	\$	\$	\$	
10	775,570	2,665	26,652	772,905	
	\$	\$	\$	\$	
11	772,905	2,665	29,317	770,240	
	\$	\$	\$	\$	
12	770,240	2,665	31,982	767,575	
2		\$	\$	\$	\$
	1	767,575	2,665	34,647	764,910
		\$	\$	\$	\$
	2	764,910	2,665	37,313	762,244
		\$	\$	\$	\$
	3	762,244	2,665	39,978	759,579
		\$	\$	\$	\$
	4	759,579	2,665	42,643	756,914
		\$	\$	\$	\$
5	756,914	2,665	45,308	754,249	
	\$	\$	\$	\$	
6	754,249	2,665	47,973	751,584	
	\$	\$	\$	\$	
7	751,584	2,665	50,639	748,918	
	\$	\$	\$	\$	
8	748,918	2,665	53,304	746,253	
	\$	\$	\$	\$	
9	746,253	2,665	55,969	743,588	

	\$	\$	\$	\$
10	743,588	2,665	58,634	740,923
	\$	\$	\$	\$
11	740,923	2,665	61,299	738,258
	\$	\$	\$	\$
12	738,258	2,665	63,965	735,592
3	\$	\$	\$	\$
1	735,592	2,665	66,630	732,927
	\$	\$	\$	\$
2	732,927	2,665	69,295	730,262
	\$	\$	\$	\$
3	730,262	2,665	71,960	727,597
	\$	\$	\$	\$
4	727,597	2,665	74,625	724,932
	\$	\$	\$	\$
5	724,932	2,665	77,291	722,266
	\$	\$	\$	\$
6	722,266	2,665	79,956	719,601
	\$	\$	\$	\$
7	719,601	2,665	82,621	716,936
	\$	\$	\$	\$
8	716,936	2,665	85,286	714,271
	\$	\$	\$	\$
9	714,271	2,665	87,951	711,606
	\$	\$	\$	\$
10	711,606	2,665	90,616	708,941
	\$	\$	\$	\$
11	708,941	2,665	93,282	706,275
	\$	\$	\$	\$
12	706,275	2,665	95,947	703,610
4	\$	\$	\$	\$
1	703,610	2,665	98,612	700,945
	\$	\$	\$	\$
2	700,945	2,665	101,277	698,280
	\$	\$	\$	\$
3	698,280	2,665	103,942	695,615
	\$	\$	\$	\$
4	695,615	2,665	106,608	692,949
	\$	\$	\$	\$
5	692,949	2,665	109,273	690,284
	\$	\$	\$	\$
6	690,284	2,665	111,938	687,619
	\$	\$	\$	\$
7	687,619	2,665	114,603	684,954
	\$	\$	\$	\$
8	684,954	2,665	117,268	682,289

INTERLOCAL AGREEMENT

	\$	\$	\$	\$
9	682,289	2,665	119,934	679,623
	\$	\$	\$	\$
10	679,623	2,665	122,599	676,958
	\$	\$	\$	\$
11	676,958	2,665	125,264	674,293
	\$	\$	\$	\$
12	674,293	2,665	127,929	671,628
5	\$	\$	\$	\$
1	671,628	2,665	130,594	668,963
	\$	\$	\$	\$
2	668,963	2,665	133,260	666,298
	\$	\$	\$	\$
3	666,298	2,665	135,925	663,632
	\$	\$	\$	\$
4	663,632	2,665	138,590	660,967
	\$	\$	\$	\$
5	660,967	2,665	141,255	658,302
	\$	\$	\$	\$
6	658,302	2,665	143,920	655,637
	\$	\$	\$	\$
7	655,637	2,665	146,585	652,972
	\$	\$	\$	\$
8	652,972	2,665	149,251	650,306
	\$	\$	\$	\$
9	650,306	2,665	151,916	647,641
	\$	\$	\$	\$
10	647,641	2,665	154,581	644,976
	\$	\$	\$	\$
11	644,976	2,665	157,246	642,311
	\$	\$	\$	\$
12	642,311	2,665	159,911	639,646
6	\$	\$	\$	\$
1	639,646	2,665	162,577	636,980
	\$	\$	\$	\$
2	636,980	2,665	165,242	634,315
	\$	\$	\$	\$
3	634,315	2,665	167,907	631,650
	\$	\$	\$	\$
4	631,650	2,665	170,572	628,985
	\$	\$	\$	\$
5	628,985	2,665	173,237	626,320
	\$	\$	\$	\$
6	626,320	2,665	175,903	623,654
	\$	\$	\$	\$
7	623,654	2,665	178,568	620,989

INTERLOCAL AGREEMENT

	\$	\$	\$	\$
8	620,989	2,665	181,233	618,324
	\$	\$	\$	\$
9	618,324	2,665	183,898	615,659
	\$	\$	\$	\$
10	615,659	2,665	186,563	612,994
	\$	\$	\$	\$
11	612,994	2,665	189,228	610,329
	\$	\$	\$	\$
12	610,329	2,665	191,894	607,663
7	\$	\$	\$	\$
1	607,663	2,665	194,559	604,998
	\$	\$	\$	\$
2	604,998	2,665	197,224	602,333
	\$	\$	\$	\$
3	602,333	2,665	199,889	599,668
	\$	\$	\$	\$
4	599,668	2,665	202,554	597,003
	\$	\$	\$	\$
5	597,003	2,665	205,220	594,337
	\$	\$	\$	\$
6	594,337	2,665	207,885	591,672
	\$	\$	\$	\$
7	591,672	2,665	210,550	589,007
	\$	\$	\$	\$
8	589,007	2,665	213,215	586,342
	\$	\$	\$	\$
9	586,342	2,665	215,880	583,677
	\$	\$	\$	\$
10	583,677	2,665	218,546	581,011
	\$	\$	\$	\$
11	581,011	2,665	221,211	578,346
	\$	\$	\$	\$
12	578,346	2,665	223,876	575,681
8	\$	\$	\$	\$
1	575,681	2,665	226,541	573,016
	\$	\$	\$	\$
2	573,016	2,665	229,206	570,351
	\$	\$	\$	\$
3	570,351	2,665	231,872	567,685
	\$	\$	\$	\$
4	567,685	2,665	234,537	565,020
	\$	\$	\$	\$
5	565,020	2,665	237,202	562,355
	\$	\$	\$	\$
6	562,355	2,665	239,867	559,690

INTERLOCAL AGREEMENT



		\$	\$	\$	\$
	7	559,690	2,665	242,532	557,025
		\$	\$	\$	\$
	8	557,025	2,665	245,197	554,360
		\$	\$	\$	\$
	9	554,360	2,665	247,863	551,694
		\$	\$	\$	\$
	10	551,694	2,665	250,528	549,029
		\$	\$	\$	\$
	11	549,029	2,665	253,193	546,364
		\$	\$	\$	\$
	12	546,364	2,665	255,858	543,699
9		\$	\$	\$	\$
	1	543,699	2,665	258,523	541,034
		\$	\$	\$	\$
	2	541,034	2,665	261,189	538,368
		\$	\$	\$	\$
	3	538,368	2,665	263,854	535,703
		\$	\$	\$	\$
	4	535,703	2,665	266,519	533,038
		\$	\$	\$	\$
	5	533,038	2,665	269,184	530,373
		\$	\$	\$	\$
	6	530,373	2,665	271,849	527,708
		\$	\$	\$	\$
	7	527,708	2,665	274,515	525,042
		\$	\$	\$	\$
	8	525,042	2,665	277,180	522,377
		\$	\$	\$	\$
	9	522,377	2,665	279,845	519,712
		\$	\$	\$	\$
	10	519,712	2,665	282,510	517,047
		\$	\$	\$	\$
	11	517,047	2,665	285,175	514,382
		\$	\$	\$	\$
	12	514,382	2,665	287,841	511,716
10		\$	\$	\$	\$
	1	511,716	2,665	290,506	509,051
		\$	\$	\$	\$
	2	509,051	2,665	293,171	506,386
		\$	\$	\$	\$
	3	506,386	2,665	295,836	503,721
		\$	\$	\$	\$
	4	503,721	2,665	298,501	501,056
		\$	\$	\$	\$
	5	501,056	2,665	301,166	498,391

	\$	\$	\$	\$
6	498,391	2,665	303,832	495,725
	\$	\$	\$	\$
7	495,725	2,665	306,497	493,060
	\$	\$	\$	\$
8	493,060	2,665	309,162	490,395
	\$	\$	\$	\$
9	490,395	2,665	311,827	487,730
	\$	\$	\$	\$
10	487,730	2,665	314,492	485,065
	\$	\$	\$	\$
11	485,065	2,665	317,158	482,399
	\$	\$	\$	\$
12	482,399	2,665	319,823	479,734
	\$	\$	\$	\$
11	1 479,734	2,665	322,488	477,069
	\$	\$	\$	\$
2	477,069	2,665	325,153	474,404
	\$	\$	\$	\$
3	474,404	2,665	327,818	471,739
	\$	\$	\$	\$
4	471,739	2,665	330,484	469,073
	\$	\$	\$	\$
5	469,073	2,665	333,149	466,408
	\$	\$	\$	\$
6	466,408	2,665	335,814	463,743
	\$	\$	\$	\$
7	463,743	2,665	338,479	461,078
	\$	\$	\$	\$
8	461,078	2,665	341,144	458,413
	\$	\$	\$	\$
9	458,413	2,665	343,810	455,747
	\$	\$	\$	\$
10	455,747	2,665	346,475	453,082
	\$	\$	\$	\$
11	453,082	2,665	349,140	450,417
	\$	\$	\$	\$
12	450,417	2,665	351,805	447,752
	\$	\$	\$	\$
12	1 447,752	2,665	354,470	445,087
	\$	\$	\$	\$
2	445,087	2,665	357,135	442,422
	\$	\$	\$	\$
3	442,422	2,665	359,801	439,756
	\$	\$	\$	\$
4	439,756	2,665	362,466	437,091

INTERLOCAL AGREEMENT

	\$	\$	\$	\$	
5	437,091	2,665	365,131	434,426	
	\$	\$	\$	\$	
6	434,426	2,665	367,796	431,761	
	\$	\$	\$	\$	
7	431,761	2,665	370,461	429,096	
	\$	\$	\$	\$	
8	429,096	2,665	373,127	426,430	
	\$	\$	\$	\$	
9	426,430	2,665	375,792	423,765	
	\$	\$	\$	\$	
10	423,765	2,665	378,457	421,100	
	\$	\$	\$	\$	
11	421,100	2,665	381,122	418,435	
	\$	\$	\$	\$	
12	418,435	2,665	383,787	415,770	
	\$	\$	\$	\$	
13	1	415,770	2,665	386,453	413,104
	\$	\$	\$	\$	
2	413,104	2,665	389,118	410,439	
	\$	\$	\$	\$	
3	410,439	2,665	391,783	407,774	
	\$	\$	\$	\$	
4	407,774	2,665	394,448	405,109	
	\$	\$	\$	\$	
5	405,109	2,665	397,113	402,444	
	\$	\$	\$	\$	
6	402,444	2,665	399,779	399,779	
	\$	\$	\$	\$	
7	399,779	2,665	402,444	397,113	
	\$	\$	\$	\$	
8	397,113	2,665	405,109	394,448	
	\$	\$	\$	\$	
9	394,448	2,665	407,774	391,783	
	\$	\$	\$	\$	
10	391,783	2,665	410,439	389,118	
	\$	\$	\$	\$	
11	389,118	2,665	413,104	386,453	
	\$	\$	\$	\$	
12	386,453	2,665	415,770	383,787	
	\$	\$	\$	\$	
14	1	383,787	2,665	418,435	381,122
	\$	\$	\$	\$	
2	381,122	2,665	421,100	378,457	
	\$	\$	\$	\$	
3	378,457	2,665	423,765	375,792	

INTERLOCAL AGREEMENT

	\$	\$	\$	\$
4	375,792	2,665	426,430	373,127
	\$	\$	\$	\$
5	373,127	2,665	429,096	370,461
	\$	\$	\$	\$
6	370,461	2,665	431,761	367,796
	\$	\$	\$	\$
7	367,796	2,665	434,426	365,131
	\$	\$	\$	\$
8	365,131	2,665	437,091	362,466
	\$	\$	\$	\$
9	362,466	2,665	439,756	359,801
	\$	\$	\$	\$
10	359,801	2,665	442,422	357,135
	\$	\$	\$	\$
11	357,135	2,665	445,087	354,470
	\$	\$	\$	\$
12	354,470	2,665	447,752	351,805
15	\$	\$	\$	\$
1	351,805	2,665	450,417	349,140
	\$	\$	\$	\$
2	349,140	2,665	453,082	346,475
	\$	\$	\$	\$
3	346,475	2,665	455,747	343,810
	\$	\$	\$	\$
4	343,810	2,665	458,413	341,144
	\$	\$	\$	\$
5	341,144	2,665	461,078	338,479
	\$	\$	\$	\$
6	338,479	2,665	463,743	335,814
	\$	\$	\$	\$
7	335,814	2,665	466,408	333,149
	\$	\$	\$	\$
8	333,149	2,665	469,073	330,484
	\$	\$	\$	\$
9	330,484	2,665	471,739	327,818
	\$	\$	\$	\$
10	327,818	2,665	474,404	325,153
	\$	\$	\$	\$
11	325,153	2,665	477,069	322,488
	\$	\$	\$	\$
12	322,488	2,665	479,734	319,823
16	\$	\$	\$	\$
1	319,823	2,665	482,399	317,158
	\$	\$	\$	\$
2	317,158	2,665	485,065	314,492

INTERLOCAL AGREEMENT

	\$	\$	\$	\$
3	314,492	2,665	487,730	311,827
	\$	\$	\$	\$
4	311,827	2,665	490,395	309,162
	\$	\$	\$	\$
5	309,162	2,665	493,060	306,497
	\$	\$	\$	\$
6	306,497	2,665	495,725	303,832
	\$	\$	\$	\$
7	303,832	2,665	498,391	301,166
	\$	\$	\$	\$
8	301,166	2,665	501,056	298,501
	\$	\$	\$	\$
9	298,501	2,665	503,721	295,836
	\$	\$	\$	\$
10	295,836	2,665	506,386	293,171
	\$	\$	\$	\$
11	293,171	2,665	509,051	290,506
	\$	\$	\$	\$
12	290,506	2,665	511,716	287,841
17	\$	\$	\$	\$
1	287,841	2,665	514,382	285,175
	\$	\$	\$	\$
2	285,175	2,665	517,047	282,510
	\$	\$	\$	\$
3	282,510	2,665	519,712	279,845
	\$	\$	\$	\$
4	279,845	2,665	522,377	277,180
	\$	\$	\$	\$
5	277,180	2,665	525,042	274,515
	\$	\$	\$	\$
6	274,515	2,665	527,708	271,849
	\$	\$	\$	\$
7	271,849	2,665	530,373	269,184
	\$	\$	\$	\$
8	269,184	2,665	533,038	266,519
	\$	\$	\$	\$
9	266,519	2,665	535,703	263,854
	\$	\$	\$	\$
10	263,854	2,665	538,368	261,189
	\$	\$	\$	\$
11	261,189	2,665	541,034	258,523
	\$	\$	\$	\$
12	258,523	2,665	543,699	255,858
18	\$	\$	\$	\$
1	255,858	2,665	546,364	253,193

INTERLOCAL AGREEMENT

	\$	\$	\$	\$	
2	253,193	2,665	549,029	250,528	
	\$	\$	\$	\$	
3	250,528	2,665	551,694	247,863	
	\$	\$	\$	\$	
4	247,863	2,665	554,360	245,197	
	\$	\$	\$	\$	
5	245,197	2,665	557,025	242,532	
	\$	\$	\$	\$	
6	242,532	2,665	559,690	239,867	
	\$	\$	\$	\$	
7	239,867	2,665	562,355	237,202	
	\$	\$	\$	\$	
8	237,202	2,665	565,020	234,537	
	\$	\$	\$	\$	
9	234,537	2,665	567,685	231,872	
	\$	\$	\$	\$	
10	231,872	2,665	570,351	229,206	
	\$	\$	\$	\$	
11	229,206	2,665	573,016	226,541	
	\$	\$	\$	\$	
12	226,541	2,665	575,681	223,876	
19	1	223,876	2,665	578,346	221,211
	\$	\$	\$	\$	
2	221,211	2,665	581,011	218,546	
	\$	\$	\$	\$	
3	218,546	2,665	583,677	215,880	
	\$	\$	\$	\$	
4	215,880	2,665	586,342	213,215	
	\$	\$	\$	\$	
5	213,215	2,665	589,007	210,550	
	\$	\$	\$	\$	
6	210,550	2,665	591,672	207,885	
	\$	\$	\$	\$	
7	207,885	2,665	594,337	205,220	
	\$	\$	\$	\$	
8	205,220	2,665	597,003	202,554	
	\$	\$	\$	\$	
9	202,554	2,665	599,668	199,889	
	\$	\$	\$	\$	
10	199,889	2,665	602,333	197,224	
	\$	\$	\$	\$	
11	197,224	2,665	604,998	194,559	
	\$	\$	\$	\$	
12	194,559	2,665	607,663	191,894	

INTERLOCAL AGREEMENT

20		\$	\$	\$	\$
	1	191,894	2,665	610,329	189,228
		\$	\$	\$	\$
	2	189,228	2,665	612,994	186,563
		\$	\$	\$	\$
	3	186,563	2,665	615,659	183,898
		\$	\$	\$	\$
	4	183,898	2,665	618,324	181,233
		\$	\$	\$	\$
	5	181,233	2,665	620,989	178,568
		\$	\$	\$	\$
	6	178,568	2,665	623,654	175,903
	\$	\$	\$	\$	
7	175,903	2,665	626,320	173,237	
	\$	\$	\$	\$	
8	173,237	2,665	628,985	170,572	
	\$	\$	\$	\$	
9	170,572	2,665	631,650	167,907	
	\$	\$	\$	\$	
10	167,907	2,665	634,315	165,242	
	\$	\$	\$	\$	
11	165,242	2,665	636,980	162,577	
	\$	\$	\$	\$	
12	162,577	2,665	639,646	159,911	
21	1	159,911	2,665	642,311	157,246
		\$	\$	\$	\$
	2	157,246	2,665	644,976	154,581
		\$	\$	\$	\$
	3	154,581	2,665	647,641	151,916
		\$	\$	\$	\$
	4	151,916	2,665	650,306	149,251
		\$	\$	\$	\$
	5	149,251	2,665	652,972	146,585
		\$	\$	\$	\$
	6	146,585	2,665	655,637	143,920
	\$	\$	\$	\$	
7	143,920	2,665	658,302	141,255	
	\$	\$	\$	\$	
8	141,255	2,665	660,967	138,590	
	\$	\$	\$	\$	
9	138,590	2,665	663,632	135,925	
	\$	\$	\$	\$	
10	135,925	2,665	666,297	133,260	
	\$	\$	\$	\$	
11	133,260	2,665	668,963	130,594	

		\$	\$	\$	\$
	12	130,594	2,665	671,628	127,929
		\$	\$	\$	\$
22	1	127,929	2,665	674,293	125,264
		\$	\$	\$	\$
	2	125,264	2,665	676,958	122,599
		\$	\$	\$	\$
	3	122,599	2,665	679,623	119,934
		\$	\$	\$	\$
	4	119,934	2,665	682,289	117,268
		\$	\$	\$	\$
	5	117,268	2,665	684,954	114,603
		\$	\$	\$	\$
	6	114,603	2,665	687,619	111,938
		\$	\$	\$	\$
	7	111,938	2,665	690,284	109,273
		\$	\$	\$	\$
	8	109,273	2,665	692,949	106,608
		\$	\$	\$	\$
	9	106,608	2,665	695,615	103,942
		\$	\$	\$	\$
	10	103,942	2,665	698,280	101,277
		\$	\$	\$	\$
	11	101,277	2,665	700,945	98,612
		\$	\$	\$	\$
	12	98,612	2,665	703,610	95,947
		\$	\$	\$	\$
23	1	95,947	2,665	706,275	93,282
		\$	\$	\$	\$
	2	93,282	2,665	708,941	90,616
		\$	\$	\$	\$
	3	90,616	2,665	711,606	87,951
		\$	\$	\$	\$
	4	87,951	2,665	714,271	85,286
		\$	\$	\$	\$
	5	85,286	2,665	716,936	82,621
		\$	\$	\$	\$
	6	82,621	2,665	719,601	79,956
		\$	\$	\$	\$
	7	79,956	2,665	722,266	77,291
		\$	\$	\$	\$
	8	77,291	2,665	724,932	74,625
		\$	\$	\$	\$
	9	74,625	2,665	727,597	71,960
		\$	\$	\$	\$
	10	71,960	2,665	730,262	69,295

INTERLOCAL AGREEMENT



		\$	\$	\$	\$
	11	69,295	2,665	732,927	66,630
		\$	\$	\$	\$
	12	66,630	2,665	735,592	63,965
24		\$	\$	\$	\$
	1	63,965	2,665	738,258	61,299
		\$	\$	\$	\$
	2	61,299	2,665	740,923	58,634
		\$	\$	\$	\$
	3	58,634	2,665	743,588	55,969
		\$	\$	\$	\$
	4	55,969	2,665	746,253	53,304
		\$	\$	\$	\$
	5	53,304	2,665	748,918	50,639
		\$	\$	\$	\$
	6	50,639	2,665	751,584	47,973
		\$	\$	\$	\$
	7	47,973	2,665	754,249	45,308
		\$	\$	\$	\$
	8	45,308	2,665	756,914	42,643
		\$	\$	\$	\$
	9	42,643	2,665	759,579	39,978
		\$	\$	\$	\$
	10	39,978	2,665	762,244	37,313
		\$	\$	\$	\$
	11	37,313	2,665	764,910	34,647
		\$	\$	\$	\$
	12	34,647	2,665	767,575	31,982
25		\$	\$	\$	\$
	1	31,982	2,665	770,240	29,317
		\$	\$	\$	\$
	2	29,317	2,665	772,905	26,652
		\$	\$	\$	\$
	3	26,652	2,665	775,570	23,987
		\$	\$	\$	\$
	4	23,987	2,665	778,235	21,322
		\$	\$	\$	\$
	5	21,322	2,665	780,901	18,656
		\$	\$	\$	\$
	6	18,656	2,665	783,566	15,991
		\$	\$	\$	\$
	7	15,991	2,665	786,231	13,326
		\$	\$	\$	\$
	8	13,326	2,665	788,896	10,661
		\$	\$	\$	\$
	9	10,661	2,665	791,561	7,996

INTERLOCAL AGREEMENT

	\$	\$	\$	\$
10	7,996	2,665	794,227	5,330
	\$	\$	\$	\$
11	5,330	2,665	796,892	2,665
	\$	\$	\$	
12	2,665	2,665	799,557	\$ -

## **Contractor Instruction Sheet for Fingerprint Background Checks**

---



Please enter the following information on the fingerprint card:

1. Enter your name, date of birth, and all other personal information (sex, race, etc.). The spaces for OCA, FBI, and MNU numbers may be left blank.
2. Enter the name and address of your employer.
3. If not previously stamped on the fingerprint card, insert **Contract Employee** in the REASON FINGERPRINTED field and **WAWSP0035** in the ORI field. You must use this exact wording.

### **IF WSP IS FINGERPRINTING YOU:**

1. Take the fingerprint card, the **Contractor Qualification form (Page 2 of these instructions)**, the **Contract Waiver and Authorization to Release form**, and one form of picture identification to the WSP Identification and Background Check Section located at 106 11th Avenue SW, Suite 1300, Olympia WA 98501. There will be no charge for the fingerprinting service at the WSP Identification and Background Check Section.
2. The fee for the state and FBI background check is \$71.25. Make checks payable to the Washington State Patrol. A cleared background check is good for only 5 years.

### **IF ANOTHER AGENCY IS FINGERPRINTING YOU:**

1. Take the fingerprint card and the **Contractor Qualification form to a law enforcement agency that offers fingerprinting services**. Other law enforcement agencies may charge a fee for this service. Bring one form of picture identification with you to the agency taking your fingerprints.
2. Provide the agency with an envelope (minimum size 9" x 12") with adequate postage for mailing the fingerprint card, the **Contractor Qualification form**, the **Contract Waiver and Authorization to Release form**, and your check for \$71.25 payable to the Washington State Patrol; and have them send these documents, along with the completed fingerprint card, to the Washington State Patrol, Identification and Background Check Section, PO Box 42633, Olympia WA 98504-2633.

If you have any questions, contact the Identification and Background Check Section at (360) 534-2000.



## Contractor Qualification

Non-Washington State Patrol (WSP) personnel who have unaccompanied access to WSP facilities, electronic equipment, computers, databases, or other sensitive or restricted information must successfully complete a fingerprint background check through the WSP and Federal Bureau of Investigation (FBI).

Please mark either "Yes" or "No" after each of the following questions. (For this purpose, the term "convicted" includes any disposition adverse to the subject. A dismissal entered after a period of probation, suspension, or deferral of sentence is considered a disposition adverse to the subject.)

1. Have you ever been convicted of a felony? (Conviction under the age of 18 may be considered on a case-by-case basis.)

YES  NO

2. Have you ever been convicted of a misdemeanor involving DUI, use or possession of firearms in the commission of a crime, crimes of violence (i.e., domestic violence, assault, sex crimes, etc.) or controlled substances? (Convictions under the age of 21 may be considered on a case-by-case basis.)

YES  NO

If you answered "Yes" to either of the above questions, you will not be allowed unsupervised access to WSP facilities.

All of the information on this form is true and accurate to the best of my knowledge.

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name and E-Mail Address \_\_\_\_\_

Contractor/Vendor Company Name  
and Mailing Address \_\_\_\_\_

Company Phone Number (\_\_\_\_) \_\_\_\_\_

Company E-Mail Address \_\_\_\_\_

### Project Description / WSP Contract Number (required)

Please provide the name of the WSP employee who is your contact for the services you will be providing. If known, provide the title of the employee's division, district, or section (e.g., Information Technology Division, Fleet Section, District 1 Tacoma, etc.):

WSP Contact Name \_\_\_\_\_

Division/District/Section \_\_\_\_\_

3000-240-013 (R 1/20)

**Contractor Waiver and  
Authorization to Release Information**



I authorize the recipient of this document to furnish the Washington State Patrol (WSP) with any and all information needed to determine whether I may be granted access to facilities or technologies of the WSP: my work records; my military service records; and any criminal history information. Information of a confidential or privileged nature shall also be included in this request. Your reply will be used to assist the Washington State Patrol in determining my qualifications for access to facilities or technologies of the WSP. I understand my rights under Title 5, United States Code, Section 552a, the Privacy Act of 1974, and waive these rights with the understanding that the information furnished will be used only for determining my prospective access to facilities or technologies of the WSP.

**To be completed by the applicant:**

For and in consideration of being considered to have access to facilities or technologies of the WSP, I \_\_\_\_\_, agree to indemnify and hold harmless the agency and/or person to whom this document has been presented; for myself, my heirs, assigns, or other successors in interest and do hereby release and forever discharge the State of Washington, the WSP, its officers, agents, employees, agencies, and departments from any and all liability for all existing and future claims, damages, and causes of action of any nature whatsoever which I may have or which may inure to me as a result of the acts or omissions of WSP based upon this process and the information requested. I understand that should information of a serious nature arise during the process of determining my qualifications for access to facilities or technologies of the WSP, such information may be turned over to the proper authorities. I also understand that because of confidentiality, security, and the integrity of the WSP process, I will not be provided any information obtained during this process, including the reasons for denial of access, should the process result in such denial.

\_\_\_\_\_  
Print Name (First, Middle, Last)

\_\_\_\_\_  
Other names you have been known by, including prior marriage or nickname

\_\_\_\_\_  
Address City State Zip Code

\_\_\_\_\_  
Social Security Number Date of Birth

\_\_\_\_\_  
Signature Date

*\*A photocopy of this information shall be as valid as the original. This form is valid for the period that access is granted to facilities or technologies of the Washington State Patrol.*

3000-240-044 (R 5/18)