

SUPPLEMENTAL SERVICES AGREEMENT

THIS SUPPLEMENTAL SERVICES AGREEMENT ("Agreement") is entered into this 31st day of May, 2014 ("Effective Date"), by and between CHELAN-DOUGLAS PUBLIC TRANSPORTATION BENEFIT AREA, dba LINK TRANSIT, a Washington municipal corporation ("Link") and Lake Chelan Community Hospital, a corporation ("Contractor"). Link and Contractor are sometimes collectively referred to herein as the "Parties" and individually as a "Party."

RECITALS

- A. Link provides fixed route and paratransit bus transportation services in portions of Chelan and Douglas Counties (the Link "Service Area").
- B. At times during Link's operating hours, Link may elect to use alternative or supplemental transit methods in place of its own vehicles to provide transit services to some riders. To provide such alternate or supplemental methods Link wishes to contract, on a non-exclusive basis, with third parties who will provide Supplemental Services (as defined below) within the Link Service Area at such times as may be needed or requested by Link.

Transportation Services Provided:

Exclusive Transportation Service: Contractor will provide transportation service to riders eligible for LinkPlus for participation in the Senior Meals Program offered at the new Chelan Senior Center located at Trow and Robinson in Chelan. Service will include transportation of riders to participate in the Senior Meals Program and return to their place of residence, unless requested otherwise.

The contractor will be responsible for daily scheduling of all trips provided for the Senior Meals Program participants.

Supplemental Transportation Service: During Link's operating hours, Link may elect to use alternative or supplemental transit methods in place of its own vehicles to provide transit service to riders. Supplemental and intermittent transportation services would be provided within the Chelan-Manson Area for riders who are eligible for LinkPlus Services during the hours of 8 – 5, Monday through Friday. Contractor is allowed to combine Exclusive and Supplemental service trips as needed.

D. The Parties have agreed that the Exclusive and Supplemental Service shall be provided by Contractor to Link pursuant to the provisions of this Agreement.

AGREEMENT

1. **Recitals.** The foregoing Recitals are incorporated herein by this reference.

2. **Nature of Services.**
 - 2.1. Exclusive Transportation Service: Contractor will provide transportation service to riders for participation in the Senior Meals Program offered at the Chelan Senior Center Monday through Thursday located at Trow and Robinson in Chelan and Friday's in Manson on Wapato Pt. Parkway. Service will include transportation of riders to participate in the Senior Meals Program and return to their place of residence, unless requested otherwise. The contractor will be responsible for daily scheduling of all trips provided for the Senior Meals Program participants.

 - 2.2. Supplemental Service: Contractor shall provide to riders whose disability prevents them from using regular fixed-route bus service and who have qualified, as determined by Link, for Link's ADA paratransit services, on a "door-to-door" transportation basis, with the driver providing the Supplemental Service escorting the rider to and from the vehicle, if requested to do so. Supplemental and intermittent transportation services would be provided within the Chelan-Manson Area for riders who are eligible for LinkPlus Services during the hours of 8 – 5, Monday through Friday.

 - 2.3. Link will provide Contractor advance notice no later than 6 PM the previous "working day", Saturday for Monday pickups, for Supplemental Services. In the event Contractor accepts a specific Supplemental Service commitment, Contractor shall provide Supplemental Service as an independent contractor for Link and Contractor shall not undertake other taxi or transportation commitments which will interfere with Contractor providing the Supplemental Service to a Link rider at the appointed time scheduled by Link Transit.

3. **Term.**

The initial term of this Agreement shall commence June 1, 2014, (the "Effective Date"), and shall continue for a period of twelve (12) months thereafter, ending May 31, 2015.

4. **Compensation.**
 - 4.1 Link shall pay Contractor as set forth on Exhibit "A," which is incorporated herein by this reference.

 - 4.2 The following shall be the Contractor's responsibility when billing for Exclusive Transportation Service and Supplemental Services:
 - 4.2.1 Contractor shall provide statements to Link by the tenth (10th) of each month for Exclusive Transportation Service and Supplemental Services provided by Contractor during the preceding month on such form and in such format as Link may, from time to time, require.

4.2.2 The following shall be the Contractor's responsibility when billing for Exclusive Transportation Service and Supplemental Services:

4.3 The statements shall be signed by a representative of "Contractor" as being accurate, shall be completed and shall state, among other things, as may be required from time to time by Link relative to the Exclusive Transportation Service and Supplemental Services under this Agreement:

Exclusive Transportation Service

- a. the number of trips Contractor provided during the preceding month;
- b. the number of total miles
- c. the number of total hours
- d. the number of total and revenue service miles;
- e. the number of total and revenue service hours;
- f. the number of passenger miles;
- g. the amount Contractor claims for its services as well as any other data necessary for Link to meet its National Transit Data Base responsibilities.

Supplemental Services

- a. the number of trips Contractor provided during the preceding month;
- b. the number of no shows;
- c. the number of total miles;
- d. the number of total hours;
- e. the number of total and revenue service miles;
- f. the number of total and revenue service hours;
- g. the number of passenger miles;
- h. for each Supplemental Service trip in which a cash payment was received, the amount of the cash payment;
- i. for each trip in which a token was received, a statement of what was received;
- j. the amount Contractor claims for its services as well as any other data necessary for Link to meet its National Transit Data Base responsibilities.
- k. If Contractor receives a token, Contractor shall return the token to Link with Contractor's statement and include within the statement of the amount due to the Contractor a specific amount equal to the combined value of all tokens so received and delivered to Link.

Link shall have the right to audit each statement of Contractor, before or after Link makes payment based on a statement, and to adjust the amount due Contractor to conform to the actual Supplemental Services provided. In the event of a dispute as to the amount due Contractor which the Parties cannot amicably resolve, it shall be mutually resolved by arbitration as set out in Paragraph 15. Link shall pay Contractor for Contractor's services within thirty (30) days of receipt of Contractor's statement.

In the event a rider fails to show for a scheduled Supplemental Services ride (“No Show”), Link shall pay Contractor a fee for driving to the location where the scheduled rider was to be picked up as provided in **Exhibit “A.”** Immediately upon experiencing a No Show Contractor shall notify Link of the details of the No Show, including the name of the scheduled rider and pickup location. Contractor understands Link intends to promptly follow up with the No Show rider to determine if there is an issue to be resolved and attempt to locate the rider to be sure the rider is not stranded.

5. Rider Fares.

5.1 Contractor shall collect and account to Link for fares paid by Supplemental Service riders and shall enforce Link’s rules and policies relative to payment and collection of fares. Contractor shall provide transfer receipts as needed and appropriate to riders as requested, consistent with Link’s then current policy. The amount of cash collected by Contractor for a Supplemental Service trip shall be deducted from the amount due Contractor by Link for such Supplemental Service trip and shall be accounted for on the monthly statement provided to Link. (By way of example: (i) If Contractor picks up riders A and B at location 1 and delivers both of them to location 2, collecting the then Link prescribed fare of, e.g., \$1.50 in cash from each rider, Contractor’s monthly statement shall show a single trip with a gross amount due Contractor, reduced by the \$3.00 received for the two fares; and (ii) if Contractor picks up rider A at location 1 and rider B at location 2 and delivers them to location 3, collecting \$1.50 in cash from each rider, Contractor’s monthly statement shall show two trips with gross amounts due Contractor, reduced by \$1.50 for each trip.)

5.2 Contractor shall not charge a Supplemental Service rider fee in addition to that required by Link for any trip.

6. Contractor as Representative of Link.

6.1 Notwithstanding the fact that Contractor shall be providing the Supplemental Services as an independent contractor and not as an employee of Link, Contractor, and its employees, shall at all times conduct itself and themselves as representatives of Link, and generally conform to the reasonable performance rules and ADA policies established by Link for the conduct of its employees.

6.2 The vehicles used by Contractor to provide Supplemental Services shall be maintained in a clean and neat condition, as required by Link for its own vehicles, shall have good heat and ventilation systems, and shall be well maintained and in safe condition. The operator shall maintain a clean vehicle, neat appearance and provide courteous customer service.

6.3 Contractor’s vehicles utilized to fulfill the Supplemental Services commitment provided herein shall be equipped with accessibility features such as ramps, lifts, and tie downs for wheelchairs, and the like, which shall be maintained in operational condition at all times.

6.4 Upon mutual agreement, Contractor may utilize one of Link Transit's vehicles to provide service within designated service area when Contractor's vehicle is in for service or repair. Link Transit will charge a per mile rate of \$.65 per mile of use beginning at the time said vehicle leaves Link Transit property and returns.

6.5 The Contractor shall only utilize Contractor's employees which are trained in the use of accessibility features (e.g. lifts, ramps, tie downs) in order to assist disabled riders. Contractor's employees fulfilling the Supplemental Services commitments herein shall be obligated to assist disabled riders in the same fashion as Link drivers are required to do. Link will be available to provide resources to assist in such training, for reasonable compensation to be agreed upon between the Parties at the time. Contractor recognizes it is important that Contractor's employees providing the Supplemental Services be sensitive to the needs of the disabled community, and Contractor shall require its employees maintain such sensitivity at all times in providing the Supplemental Services.

7. **Procedure for Establishing Trips.** Riders using Supplemental Services shall make reservations for such services directly through Link, and not through Contractor, using the process established by Link for making such reservations. For those times where Contractor will be providing Supplemental Services, Link shall provide Contractor with the schedule of specific Supplemental Services to be provided by Contractor at the times provided for herein, including rider names, locations, and times, promptly upon Link scheduling any trips to be provided by Contractor.

8. **Non-Solicitation of Riders.** Contractor shall not, and shall instruct its drivers to not, engage in any solicitation of Link riders or prospective riders regarding a rider scheduling Supplemental Services during the periods of time when Contractor will be providing Supplemental Services, and shall not solicit any rider or prospective rider of Link's vehicles for the purpose of diverting the rider to use Contractor's services either as the Supplemental Service provider or as a private shuttle or taxi service for hire.

9. **Link Policies and Guidelines and Alcohol and Drug Testing.** Link shall provide Contractor with copies of applicable policies and guidelines established and adopted by Link for the operation of its fixed route and paratransit services, as they may be applicable to Supplemental Services and Contractor shall comply with them. Contractor shall provide such copies to all of its drivers and insist that such drivers comply and conform to such policies and procedures.

9.1. Notwithstanding the foregoing, Link may, from time to time, direct exceptions to its policies and procedures for the Supplemental Services.

9.2. Contractor specifically understands and agrees that Contractor and Contractor's employees in safety-sensitive positions, including, without limitation, employees operating vehicles which are used to fulfill the Supplemental Service obligations set out in this Agreement, must comply with applicable federal, state, and local laws, rules and regulations regarding drug and alcohol testing, including, without limitation, the Drug Free Workplace Act of 1988 and the Omnibus Transportation Employees Testing Act of 1991 (the "Applicable Rules").

- 9.2.1. Contractor shall establish a drug and alcohol policy and shall establish drug and alcohol testing procedures, all of which shall comply with the Applicable Rules.
- 9.2.1.1. Contractor may contract with third parties to provide drug and alcohol testing and to assist in policy making.
- 9.2.1.2. Link shall have the right, in Link's discretion, to monitor and audit Contractor's compliance with the Applicable Rules and Contractor's own policy and procedures, in such a manner as Link determines is reasonable to assure compliance.

9.3. Drivers and Complaints.

- 9.3.1. Contractor shall only employ qualified drivers for the vehicles to provide Supplemental Services, will train the drivers consistent with the policies and procedures of Link, and will provide Link with the names, addresses and qualifications of all drivers which will be providing Supplemental Services.
- 9.3.2. Contractor shall not utilize a person who was once an employee of Link and whose employment with Link was terminated by Link due to what Link determined to be performance-related issues or failure to comply with Link policies, to fulfill Contractor's commitments under this Agreement to provide Supplemental Services, and no such former Link employee shall be allowed to drive a vehicle for Contractor to provide the Supplemental Services called for under this Agreement.
- 9.3.3. Contractor understands that it is Link's policy to invite comments, including complaints, about the manner and quality of the transportation services provided by or through Link, and that such policy will extend to the Supplemental Services. Contractor further understands and agrees that Link shall have the right to respond to any complaints and to insist on corrective behavior of any of Contractor's drivers or activities which are the subject of legitimate complaints for which Link would insist on the same corrective behavior by its own drivers and operators.

9.4. Records.

- 9.4.1. All records, books, documents, correspondence, and other materials maintained, prepared, or issued by Contractor in the performance of its responsibilities under this Agreement ("Records") shall be the property of Link, subject to the review, inspection, and copyright set forth below. Unless Link directs otherwise, Contractor shall be responsible for retention of such Records, and the Records shall be open for full access and copying by Link, the office of the State Auditor, and other governmental officials authorized or empowered by law, rule, or regulation to review such Records or have the Records reviewed, copied, and audited.
- 9.4.2. Contractor shall retain all Records for six (6) years from the date of termination of this Agreement for purposes of any audits or inspections. In the event of any

claim, audit, or litigation for which the Records may be relevant, Contractor shall retain all such Records until the claim, audit, or litigation has been resolved, even though the retention period will thereby be extended in excess of six (6) years.

- 9.5. Insurance.** Contractor shall secure and maintain during the term of this Agreement, (i) comprehensive general liability and property insurance written on an occurrence basis for bodily injury and property damage with limits of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate; (ii) automobile liability insurance written on an occurrence basis with a minimum coverage of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury, and Five Hundred Thousand Dollars (\$500,000) per occurrence for property damage; and (iii) a dishonesty and/or crime endorsement to the comprehensive insurance policy or a dishonesty bond in the amount of Ten Thousand Dollars (\$10,000). All liability policies shall name Link as an additional insured and shall include a provision prohibiting cancellation of said policy except upon thirty (30) days prior written notice to Link. Certificates of coverage as required herein shall be delivered to Link within fifteen (15) days of execution of this Agreement.
- 9.6. Indemnity.** Contractor shall defend, indemnify, and hold Link harmless from and against any and all claims, demands, causes of action, suits, judgments, or liabilities (including attorneys' fees, costs, and expenses [including attorneys' fees in enforcing this indemnity]) for any matter, including death or injuries to persons or loss or damage to property, arising out of or in connection with Contractor's performance under this Agreement. With respect to the performance of Contractor's services and as to claims against Link, its officers, shareholders, agents and employees, Contractor expressly waives immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to Contractor and Contractor's employees, if any, and agrees that the obligation to indemnify, defend and hold harmless provided for herein extends to any claim brought by or on behalf of Contractor or any employee of Contractor and includes any judgment, award or cost thereof, including attorney's fees.
- 9.7. Arbitration.** In the event the Parties cannot agree on any matter set out in this Agreement and if the method of resolution of the disagreement is not set out in the Agreement, they shall promptly consult together and attempt to resolve the dispute. In the event they cannot agree upon a resolution of the dispute, the same shall be settled by arbitration pursuant to RCW Chapter 7.04A, et. seq. except as herein modified. Such arbitration shall be before one disinterested arbitrator, if one can be agreed upon, otherwise before three disinterested arbitrators, one named by Link, one by Contractor, and one by the two thus chosen. If all arbitrators have not been appointed within ten (10) days after written notice of demand for arbitration is given by one party to the other, then either party may apply to the Chelan County Superior Court, upon not less than (5) days written notice to the other, for appointment of the necessary arbitrators remaining to be appointed, and the judicial appointment shall be binding and final. The arbitrator or arbitrators shall determine the controversy in accordance with the laws of the State of Washington as applied to the facts found by him/her or them. The arbitrator or arbitrators may grant injunctions or other relief in such controversy or claims. The

decision of the arbitrator or arbitrators shall be final, conclusive and binding on the parties and a judgment may be obtained in any court having jurisdiction.

9.8. No Authority to Bind Link. Contractor and its agents, employees, and representatives are independent contractors as set forth in Section 18 and shall have no authority, actual, apparent, or implied, to bind Link by contract or otherwise. Contractor shall not have authority to represent, speak for, or bind Link in any contractual relationship.

9.9. Independent Contractor. Contractor and Link agree Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the Parties hereto. In connection herewith, and in addition to any other covenants, duties and obligations contained herein, the Parties further agree as follows:

- 9.9.1. Contractor and employees of Contractor shall not be entitled to any benefits afforded Link's employees by virtue of the services provided under this Agreement, including but not limited to sick leave, vacation, jury duty pay, or health and accidental insurance coverage.
- 9.9.2. Link shall not be responsible for withholding or otherwise deducting federal income tax, local income tax, payroll taxes of any kind, or Social Security or for contributing to the State Industrial Insurance program, or otherwise assuming the duties of an employer on behalf of Contractor, or any employees of Contractor.
- 9.9.3. Contractor shall have the right to the means by which Contractor provides the Supplemental Services pursuant thereto, and shall, at Contractor's expense, hire and supervise Contractor's employees.
- 9.9.4. Contractor and its employees may, but are not required to, be provided with training or educational seminars as may be provided to Link or to its employees, in Link's discretion.
- 9.9.5. Except as specifically provided herein, Contractor shall furnish and assume full responsibility for all uniforms, materials, equipment, labor, vehicles, tools, and any and all other incidentals necessary for the performance and completion of the Supplemental Service, and Contractor represents and warrants to Link that it has sufficient vehicles, equipment, and employees to comply with the provisions of this Agreement.
- 9.9.6. Except as specifically set out herein, neither Link, nor its agents or representatives, shall have a right to control or direct the manner, details, or means by which Contractor or its employees accomplish and perform Contractor's services.
- 9.9.7. Except as specifically set forth herein, Contractor shall be responsible for and pay all costs of conducting Contractor's business, including, but not limited to, the expense and responsibilities for any and all vehicles used to provide the

Supplemental Services and all repairs and maintenance for such vehicles, all applicable insurance; city, county, state, and federal licenses, permits, taxes, and assessments of any and all regulatory agencies, boards, or municipalities (including any sales tax applicable to the services provided hereunder). Contractor represents and warrants that Contractor has complied with all federal, state, and local laws regarding business permits, certificates, and licenses that may be required to carry out the work to be performed under this Agreement.

9.9.8. Contractor shall be responsible for payment of taxes associated with Contractor's business, including, but not limited to, self-employment taxes, estimated tax payments, sales taxes, business and occupation taxes, income taxes, unemployment taxes, and social security taxes. Contractor shall indemnify and hold Link harmless from paying such taxes.

9.9.9. Contractor shall obtain the necessary employer identification number from the Internal Revenue Service incident to the operation of Contractor's business and provide the same to Link prior to the commencement of work as set forth in this Agreement. Link shall provide Form 1099 for amounts paid to Contractor for services rendered during the tax year.

9.9.10. Contractor shall comply with state worker's compensation rules and regulations regarding Contractor and its employees. Contractor shall provide Link, upon request, a certificate verifying Contractor has worker's compensation insurance coverage for Contractor and Contractor's employees, if any.

9.10. **Termination.**

9.10.1. Either Party may terminate this Agreement without cause prior to the end of the then-existing term by providing written notice to the other Party of the intent to terminate the Agreement at the end of the period set out in the Notice which shall not be less than thirty (30) days after the date of the Notice. Notwithstanding termination of this Agreement at other than the end of a calendar month, the provisions regarding payments for services performed will be maintained as set forth above.

9.10.2. Either Party may terminate this Agreement for cause upon providing seven (7) days' written notice to the other Party of the intent to terminate the Agreement. For purposes of this provision "cause" shall be defined as a material breach of this Agreement by the Party not seeking to terminate the Agreement for cause, or a material violation of any applicable law, rule, or regulation related to providing the services addressed herein.

9.11. **Default.** In the event of default of any provision of this Agreement, in addition to the other rights provided herein, the non-defaulting Party shall have all rights and remedies existing at law or in equity, including the right to recover monies paid and wrongfully expended and to seek other damages allowed by law or in equity.

- 9.12. **Assignment.** The rights and responsibilities hereunder are personal to the Parties and may not be assigned or sublet by either Party.
- 9.13. **Time is of Essence.** Time is of the essence of this Agreement.
- 9.14. **Notices.** Any notices to be given hereunder by either Party may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Notices delivered personally shall be deemed communicated as of actual receipt, mailed notices shall be deemed communicated as of the third day after the effective day of mailing, if prepaid. All notices shall be sent to the following address, unless actual notice in writing of a different address for notices is received by the other Party:

Link Transit:

2700 Euclid Avenue
Wenatchee, WA 98801
Attention: Operation's Manager

Contractor:

Lake Chelan Community Hospital
503 East Highland Avenue
Chelan, WA 98816
Attention: _____


- 10 **Savings Clause.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between any provisions of this Agreement and any statute, law, public regulation or ordinance, the latter shall prevail, but in such event, the provisions of this Agreement affected shall be curtailed and limited only to the extent necessary to bring it within legal requirements.
- 11 **Attorney's Fees And Costs.** In the event it is necessary for either Party to utilize the services of an attorney to enforce any of the terms of this Agreement, such enforcing Party shall be entitled to compensation for its reasonable attorneys' fees and costs. In the event of arbitration or litigation regarding any of the terms of this Agreement, the substantially prevailing Party shall be entitled, in addition to other relief, to such reasonable attorneys' fees and costs as determined by the arbitrator(s) or court.
- 12 **Corporate Authority; Binding Signatures.** Each of the individuals executing this Agreement on behalf of Contractor or Link warrant that they are an authorized signatory of the entity for which they are signing, and have sufficient authority to execute this Agreement.
- 13 **Entire Agreement.** This Agreement represents the entire and integrated agreement between Link and Contractor and supersedes all prior negotiations, representations or agreements, either written or oral, including, without limitation, any User Side Subsidy Agreement or Guaranteed Ride Home Agreement, or the like, if any, previously entered into between Link

and Contractor. This Agreement may be amended only by written instrument signed by both Link and Contractor. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Link and Contractor and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Link and Contractor and not for the benefit of any other party.

- 14 **Non-Waiver.** The waiver by either Party of a breach of any provision of this Agreement by the other Party must be in writing and shall not operate or be construed as a waiver of any subsequent breach by such other Party. The failure of either Party to exercise any of its rights under this Agreement for breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.
- 15 **Applicable Law and Venue.** This Agreement will be interpreted in accordance with the laws of the state of Washington. The venue of any action hereunder shall be in Chelan County, Washington.
- 16 **Interpretation.** This Agreement has been submitted to the scrutiny of all Parties and their counsel, if desired, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration to or weight given to its being drafted by any party or its counsel. Paragraph headings are for convenience only and shall not be considered when interpreting this Agreement. All words used in the singular shall include the plural; the present tense shall include the future tense; and the masculine gender shall include the feminine and neuter genders.
- 17 **Severability.** It is intended that each paragraph of this Agreement be viewed as separate and divisible and if any paragraph is held to be invalid, the remaining paragraphs shall continue in full force and effect.
- 18 **Mutual Negotiations.** The Parties have each had the opportunity to have this Agreement reviewed by their respective attorneys and have been advised, to the extent they desire, as to the consequences of each of the terms and provisions, including the severability clause. In the interpretation of this Agreement, no preference or consideration shall be given to the Party drafting the Agreement and it shall be deemed that both sides participated equally in arriving at the terms, conditions and actual language of this Agreement.

DATED effective June 1, 2014.

CHELAN-DOUGLAS PUBLIC
TRANSPORTATION BENEFIT AREA,
dba LINK TRANSIT

By: 
Printed Name: Richard DeBeek
Its: GM/CEO

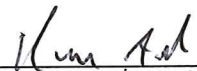
By: 
Printed Name: Kevin Abel
Its: CEO

EXHIBIT "A": COMPENSATION SCHEDULE FOR CONTRACTORS

The following compensation schedule is in effect:

Monthly Flat Rate (<i>senior meals program</i>)	\$ 2,500.
Trips within Chelan Urban area Chelan Urban Boundaries:	\$ 15/trip
▪ North – Entrance to Chelan Shores and SR 150	
▪ South – South Lake Shore Road and SR 97A (Pat and Mike's)	
Trips between Chelan and Manson	\$ 20/trip
Deadhead fee (<i>no show</i>)	One half regular trip cost
Additional fee for transporting guests in a wheel chair	\$ 10/trip