



BOARD MEETING AGENDA

February 15, 2022 | 3:00 PM

Columbia Station 3rd Floor
300 South Columbia Street
Wenatchee, WA

	<u>Presented By</u>	<u>Suggested Disposition</u>
1. CALL TO ORDER	Chair Rob Tidd	Quorum Set
2. PUBLIC COMMENT ON NON-AGENDA ITEMS Comments will be heard & are limited to 3 minutes per person	Open "Call"	Information
3. CONSENT AGENDA		
3.1 Minutes of the January 18, 2022 Board Meeting		
3.2 Accounts Payable & Payroll Vouchers from January 2022		
4. BOARD ADMINISTRATION & COMMUNICATIONS		
4.1 Employee Recognitions: Star Performer Awards	Laura Leon	Information
4.2 Preparing to Conduct the Annual Review of Link's General Manager	Chair Rob Tidd	Information
5. DISCUSSION / ACTION ITEMS		
5.1 Agency Annual Performance Goals:	Richard DeRock	Action
• Report on Achievement of 2021 Agency Goals		
• Proposed 2022 System Performance Goals (Resolution 2022-01)		
5.2 Authorization to Purchase of two (2) replacement Star-Trans Candidate II Ford Transit Cutaways	Ed Archer	Action
5.3 Award of Contract for Sidewalk Replacement at Columbia Station	Ed Archer	Action
6. STAFF REPORTS (verbal reports)		
6.1 Human Resources Staffing Monthly Report	Lynn Bourton	Information
6.2 Monthly Financial Report	Brenda Lamb	Information
6.3 July 2022 Service Update	Cristina Barone	Information
6.4 System Performance Report	Richard DeRock	Information
6.5 General Manager's Report	Richard DeRock	Information
7. MEETING ADJOURNMENT	Rob Tidd	Action

Title VI of the Civil Rights Act of 1964, and Title II of the Americans with Disabilities Act of 1990

It is Link Transit's policy to assure that no person shall, on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any federally funded programs and activities. All meeting sites are accessible to persons with disabilities. Accommodations for people with disabilities can be arranged with advance notice. Any person, who wishes to obtain more information, or, who believes his/her Title VI protection has

**MINUTES
LINK TRANSIT BOARD OF DIRECTORS**

February 15, 2022

3:00 p.m.

Columbia Station 3rd Floor, 300 South Columbia Street, Wenatchee, WA

ATTENDANCE

Board members attending in person: Chair Rob Tidd, Jim Fletcher, Joyce Huber, Mark Kulaas, Joyce Huber, Bob Goedde, and Bob Bugert

Board members attending through ZOOM on-line internet program: Randy Agnew, Marc Straub, Michael Buckingham, Anne Hessburg, Kyle Steinburg and Paul Parmley

Link Transit Staff: Richard DeRock, Nick Covey, Lynn Bourton, Ed Archer, Eric West, Brenda Lamb, Justin Brockwell, Ron Hatton and Laura Leon

Legal Counsel: Erin McCool

Absent / Excused: Tiffany Gering

1. CALL TO ORDER

Chair Rob Tidd called the meeting to order at 3:00 p.m. A quorum was established with 12 board members present at that time.

2. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

3. CONSENT AGENDA

The following Consent Agenda items were submitted for approval:

2.1 Minutes of the January 18, 2022 board meeting

2.2 Accounts Payable Vouchers from January 1-31, 2022 totaling \$1,082,910.10

2.3 Payroll Vouchers from January 1-31, 2022 totaling \$629,543.11

Board Action:

There were no requests for corrections or changes to any of the Consent Agenda items.

Jim Fletcher moved to approve all Consent Agenda business items as presented.

Bob Goedde seconded the motion.

VOTE: All in favor with 12 voting board members present for this vote.

**Motion Carried
Passes unanimously**

4. BOARD ADMINISTRATION & COMMUNICATIONS

4.1 Employee Recognitions:

Star Performer Awards

The July – December 2021 Star Performer awards recognized Julie Shipman, Benefits Coordinator, and Dusty Herron, Vehicle Maintenance Service Worker. Link Transit's Executive Management team was very pleased to present and honor Dusty and Julie for their extraordinary work ethic.

Each of their respective nominations echoed an admiration for their commitment to quality, efficiency, safety, and their supportive efforts for the entire employee team on a DAILY basis.

1 Julie Shipman, *"She is one of the best to work with! She is great at her job and will help out with any work team building event and always with a smile."*

2. Dusty Herron, *"is a great example of a link employee, he shows up every day ready to work. He keeps our vehicles clean and sanitized for the community. His dedication, diligence and resolve cannot go undetected"*.

High 5! Award

Abel Moreno, Coach Operator, was recognized with a High 5! Award for going above and beyond by shoveling snow to create a path for his LinkPlus guest to gain access to the vehicle. Moreno has worked for Link Transit for over 28 years.

4.2 Preparing to conduct the Annual Review of Link Transit's General Manager

Chair Rob Tidd notified the Board and detailed the 2022 annual review process for Link Transit's General Manager, Richard DeRock. He detailed that a *Board Evaluation Form* would be distributed via USPS to each board member and requested for all evaluations to be submitted and returned no later than Friday, March 4th, 2022. A Committee would review the evaluations and create a summary that would then be distributed to the full board at the March 15th, 2022 Board meeting during a closed Executive Session. In prior years, the Executive Board Committee would review the evaluations. In the absence of a complete committee, Tidd appointed Douglas County Commissioner Marc Straub, and Chelan County Commissioner Bob Bugert to the task force.

Clarification took place, and new board members were asked to please complete the evaluation to the best of their ability. New board members were instructed to contact both the Chair of the Board or the Clerk of the Board if they had questions when completing the evaluation.

5. DISCUSSION / ACTION ITEMS

5.1 Agency Annual Performance Goals:

Each year the Board adopts a set of system performance goals, which are tracked monthly through the score card report. These goals track service utilization, service quality, safety, cost control, and efficiency. The goals are also tied to the employee performance incentive program and have proven to be a valuable tool for Link Transit's continuing focus to achieve its mission and organizational goals.

General Manager Richard DeRock presented and reported that two of the four 2021 Agency Goals were met.

- Ridership – The goal was to have more than 855,962 total trips in 2021. Goal was not met. The actual ridership for the year was 823,851 total trips. The goal was missed by 3.9%.
- Cost per Hour –the goal was to have a cost per hour less than \$142.60. Goal was achieved with an actual cost per hour of \$134.16.
- Complaints – The goal was to have less than 94 service complaints for the year. Goal was achieved with only 80 complaints received.
- Class 1 of higher preventable collisions and incidents –The goal was to have less than 7 incidents or accidents that could be categorized as Class 1. Goal was not achieved with 10 actual collisions in 2021.

Resolution 2021-06, adopted in February of 2021, approved a temporary one-year increase in value of the Cost per hour and the Ridership goals to increase from \$50 per quarter per goal to \$100 per quarter per goal

Proposed 2022 System Performance Goals (Resolution 2022-01)

The proposed 2022 goals have been adjusted from the 2021 goals to continue to be reflect the Board's desire for continued improvement in safety and efficiency while providing employee incentive standards that are achievable.

1. Ridership – more than 858,000 total trips in 2022
 - Proposes a 4.1% increase in transit boarding's for the year
2. Cost per Hour – less than \$148.67
 - Less than budgeted cost
3. Complaints less than 90 service complaints for the year
 - Proposed 6% improvement in goal from last goal
4. Class 1 or higher preventable Collisions & Incidents – less than 9
 - Proposed 10% improvement from last year's performance

Board Action:

Mark Kulaas moved to approve Resolution 2022-01, approving the System Performance goals for 2022.

Joyce Huber seconded the motion.

VOTE: All in favor with 12 voting board members present for this vote.

***Motion Carried
Passed Unanimously***

5.2 Authorization to Purchase two (2) replacement Star-Trans Candidate II Ford Transit Cutaways

Ed Archer, Vehicle Maintenance Manager Archer noted that Link Transit had an estimated federal 5339 funding amount of \$163,000 that will expire, if not obligated to a vehicle purchase, on April 1, 2022. In addition, Link Transit also has two (2) Star-Trans Candidate II Ford Transit Cutaways that are eligible for replacement. Taking those two factors into consideration, Archer approached the board and requested the approval to purchase Two (2) Star-Trans Candidate II Ford Transit Cutaways off of the State of Washington Department of Enterprise Services contract #06719 from Creative Bus Sales, not to exceed a total price of \$180,000 or \$90,000 per vehicle.

Archer continued to detail that staff intends to procure up to four (4) paratransit vehicles, as originally budgeted in the 2022 Capital budget, but are only looking to secure the recommended two at the moment. He continued to state that other options for the rest of the vehicle replacements are being considered in hopes of having them arrive on site earlier than the expected timeline for these Cutaways. He described a long lead time on delivery of any order at this time, and while these types of vehicles generally deliver in eight to ten months after an order is placed, the expected delivery for these is an estimated 26 months from date of order.

Board Action:

Bob Bugert moved to approve the purchase of Two (2) Star-Trans Candidate II Ford Transit Cutaways off of the State of Washington Department of Enterprise

Services contract #06719 from Creative Bus Sales, not to exceed a total price of \$180,000 or \$90,000 per vehicle.

Jim Fletcher seconded the motion.

VOTE: All in favor with 12 voting board members present for this vote.

***Motion Carried
Passes Unanimously***

5.3 Award of Contract for Sidewalk Replacement at Columbia Station

Along Wenatchee Avenue in front of Columbia Station, trees lining the street have caused severe sidewalk damage. Staff has worked with the City of Wenatchee to attempt to mitigate the problems tree roots have caused and it is now time to replace and fix the damage. Ed Archer recommended only replacing specific sections of sidewalk that could be considered tripping hazards to the public. Archer noted that Link Transit staff had already gone out for bid last year and had received bids that were extremely high, and decided to wait on the project. The 2022 Capital and Operating Budget did allocate \$100,000 for this project and the current bidder did come in under budget.

Archer finalized by seeking Board approval to award a contract to Pennington Construction of Wenatchee for fixed bid price amount of \$88,995.42 to pull out the sidewalks that are damaged, pull out the trees out that are causing the damage and repave the sidewalk sections.

Board Action:

Marc Straub moved to award the contract for sidewalk replacement at Columbia Station to Pennington Construction of Wenatchee.

Jim Fletcher seconded the motion.

VOTE: All in favor with 12 voting board members present for this vote.

***Motion Carried
Passes Unanimously***

6. STAFF REPORTS

6.1 Human Resources Staffing Monthly Report

Lynn Bourton Administrative Services Manager reported on the monthly hiring and recruitment efforts.

She stated:

- A Dispatcher/Reservationist was hired. She was an external candidate from Rivercom and had a start date of February 14, 2022.
- Interviews are scheduled on Friday February 18th, 2022 for Operations Supervisor. 4 candidates are moving forward to the interview process and 3 of them are internal candidates.
- The procurement/Contracts Specialist position has been offered with an internal acceptance.
- Purchasing agent position has morphed into an interim internal position with the current parts person.
- Travel Trainer interviews have taken place with no offers extended. Consideration to contract out with Central Washington Disabilities or a similar agency is being researched.
- Transportation Options Specialist/Vanpool Coordinator has been offered and the new hire will commence on March 9, 2022.

- There are currently 86 Full-time Coach Operators, 1 part-time, 5 are out on long term absences, and 5 new trainees – for a grand total of 76 drivers eligible that are currently driving. She finalized by stating there are 95 full time Coach Operators budgeted for 2022.

6.2 Monthly Financial Report

Brenda Lamb provided the Board with an overview of the Agency's financial activity through January 2022. She began by stating that the Department of Revenue had communicated that they had contacted, identified and certified most if not all businesses in both Chelan and Douglas Counties that could potentially have a revenue payback. They would not guarantee that there would be no payback in the future, but were confident it would not be an issue.

2021 Sales Tax:

◆ January 2022 sales tax (earned in November 2021)	\$	2,017,759
◆ Over budgeted amount for the month by 28.1%	\$	442,773
◆ YTD sales tax collection	\$	19,491,227
◆ YTD budget amount	\$	15,003,929
◆ Over YTD budgeted amount by 29.9%	\$	4,487,298
◆ Last year's YTD sales tax amount	\$	15,924,062
◆ Over last year's YTD sales tax amount by 22.4%	\$	3,567,166

2022 Operating Budget-to-Actual:

◆ Budget year elapsed = 8%	\$	1,808,965
◆ Operating budget spent = 7%	\$	<u>1,451,173</u>
◆ <Over> Under Budgeted Amount	\$	357,792

2022 Capital:

◆ No capital expenditures in January 2022	\$	-
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2021 Grants:

◆ 2021 – 5307 ARPA (American Rescue Plan)	\$	2,352,237
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Cash Accounts:

◆ Cash w/Treasurer – 2022 over 2021	\$	3,867,027
◆ Investments – 2022 over 2021	\$	9,210,137
◆ Contingencies Reserve – 2022 over 2021	\$	233,333
◆ Vehicle Reserves – 2022 under 2021	\$	(70,625)
◆ FTA Vehicle Reserves – 2022 over 2021	\$	14,900
◆ Facility/Equipment Reserves – 2022 over 2021	\$	651,965
◆ Sales Tax Refund Reserve – 2022 over 2021	\$	83,333

6.2 July 2022 Service Update

Cristina Barone provided an update on the Service Redesign: Phase One Service outlining and highlighting the current Outreach updates, likely service plan changes, and the next and final steps which include a public hearing during the March 15, 2022 Link Transit Board of Directors meeting. (Please see Attachment A)

6.3 System Performance Report

This report provides an overview of how the System performed during the past month, which is reflective of how the Agency is meeting the annual performance goals that were developed through the annual budgeting process and formally adopted by the Board.

Ridership:

January 2022 Fixed Route Ridership Stats:

- Monday – Friday an average of 2469 boardings per day, which is down from last month, up 1.7% from last year and down 33.4% from 2020.
- Saturday – 1,560 boardings per each Saturday during the month, 19.9% from last month, up 3.6% from last year and down 19.9% from 2020.
- Sunday – 888 boardings down 12.3% from last month, and up 38.8% from last year.

Paratransit:

January 2022 Paratransit Ridership Stats:

- Monday – Friday at 216 boardings / down 3.9% from last month, up 38.5% from last year, and down 12.6% from 2020.
- Saturday - 81 boardings, / down 13.9% from last month, up 42.1% from last year and up 14% from 2020.
- Sunday – an average of 54 boardings / up 5.9% from last month, and up 38.5% from last year.

Cost per Hour:

- \$133.81 cost per hour in January 2022

Complaints:

- 4 complaints were reported in January 2022

Class 1 or higher preventable Collision & Incidents:

- 2 incidents of collisions occurred in January 2022

6.4 General Manager's Report

Richard DeRock shared the following information:

City of Wenatchee and Confluence Parkway –DeRock shared a presentation he presented to legislators who were working on the Transportation package for the State of Washington. The brief presentation emphasized the Transit Benefits of completing Confluence Parkway. (Please see Attachment B).

Moving Washington Proposal DeRock gave a brief report on the Moving Washington Proposal. (Please See Attachment C). The proposal is a 16-year Transportation Package with \$16.8 billion in total allocations. DeRock shared details of the total allocations and he noted that there was an effort to add Confluence Parkway to the proposal and he had just received notification that the effort had failed and the project was not included. He provided a details on the Public Transportation Expenditures portion of the proposal stating that this could be the largest transit component and contribution from the State in over 30 years. A timeline of when the proposal was expected to pass was shared.

The Wenatchi Landing – Another part of the Apple Capital Loop project, an interchange area on the east side of the Odabashian Bridge (in East Wenatchee). DeRock stated the transit benefits of this project were not as strong from a cost basis perspective, but the project was still very important to Link Transit. DeRock has started conversations with Douglas county and WSDOT to move forward on the project.

7. MEETING ADJOURNMENT

All business listed on the Agenda had been addressed and with no further business to conduct, Chair Tidd adjourned the meeting at 4:23 p.m.

Minutes Submitted by 
Anna Laura Leon, Clerk of the Board

Link Transit

connecting our communities

Board of Directors Service Redesign: Phase One Service Plan

PRESENTED BY:
CRISTINA BARONE

FEBRUARY 15, 2022



Attachment A



TODAY'S AGENDA

Outreach Update

Likely Service Plan Changes

Next Steps



Outreach Update

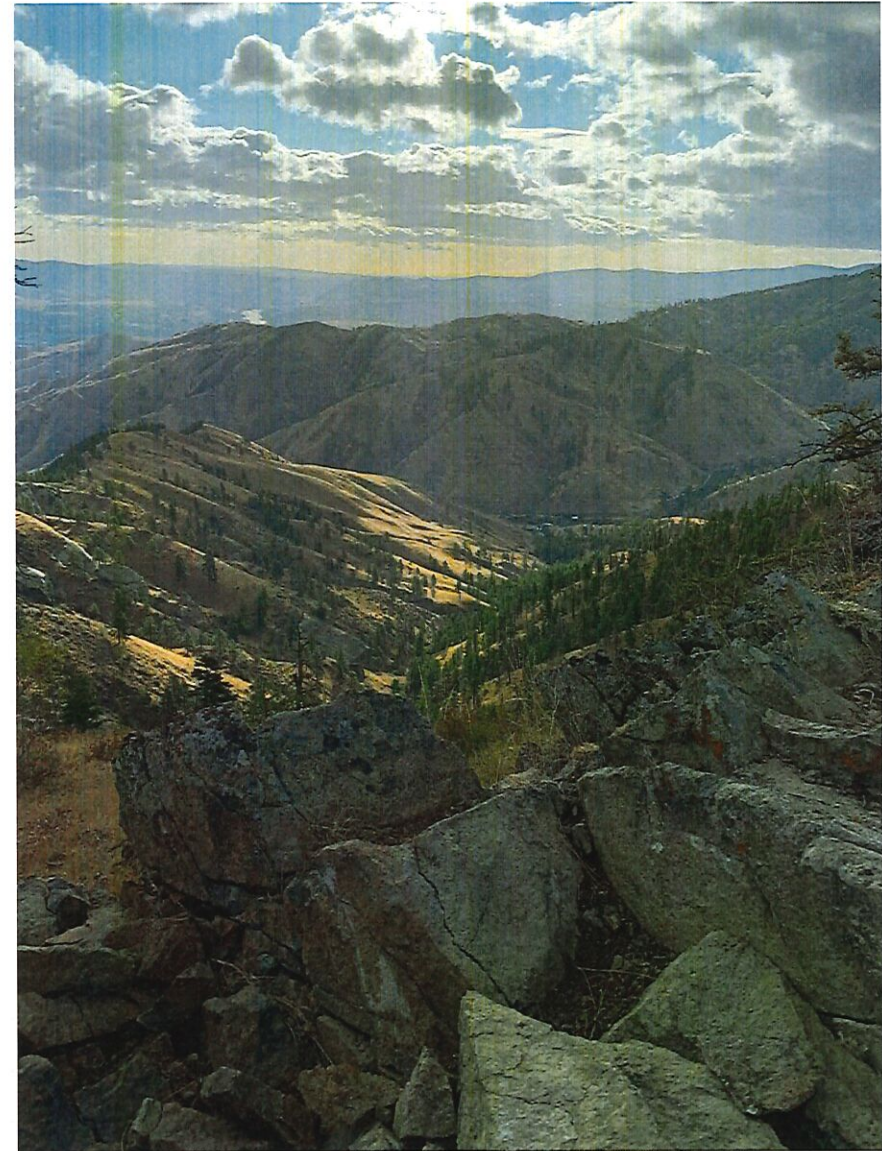
OUTREACH GOALS

- Four-week outreach window from **January 24 to February 18**
- Gather feedback from:
 - Existing transit riders
 - General public
 - Community stakeholders
- Focus on **Phase One Service Plan**
 - Draft route maps and schedules for review
 - Feedback from the public and stakeholders will be integrated into final implementation plan as feasible



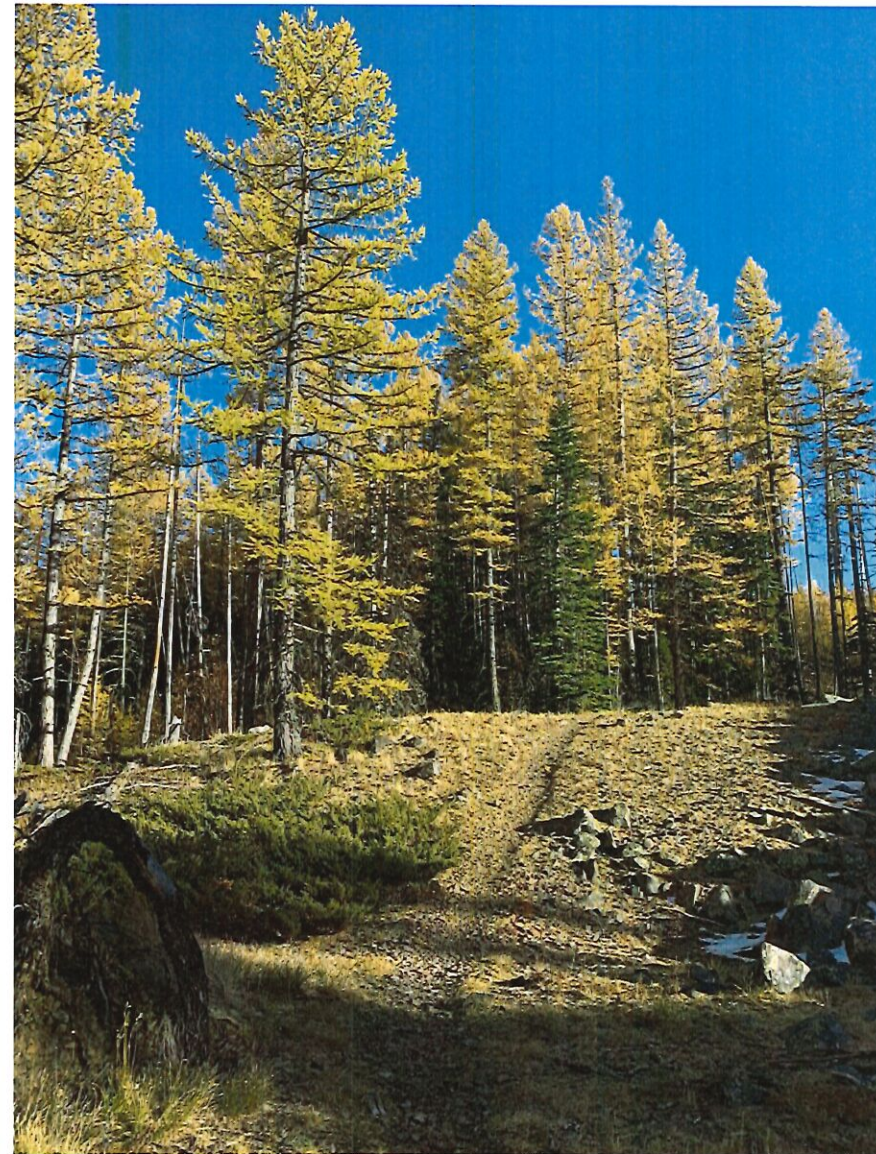
OPPORTUNITIES FOR FEEDBACK

- Virtual open house website
- Online and paper surveys
- Coordination with other groups (DD Provider Community, Mobility Council, Senior Service Network, Interagency Network, City of Wenatchee, Mission View Elementary)
- NCW Life Q&A
- KOZI Community Radio appearances
- Public 'pop-up' meetings
- Stakeholder coordination
- Link operator input



NOTIFICATION STRATEGY

- Posters and flyers on transit vehicles and at transit centers
- Door hangers in targeted locations
- Press release
- Radio and print outlet advertisements
- E-newsletter
- Social media posts



HOW YOU CAN GET INVOLVED!

- Visit linktransit.com/movingforward to:
 - View proposed route maps and schedules
 - Take our survey until **February 18**
 - Find additional background information
 - Get project updates

CHANGES ARE COMING AND WE NEED YOUR INPUT



TAKE OUR SURVEY!

TELL US WHAT YOU THINK.

July 2022 Proposed Phase One Service Plan

Bringing you:

- Buses that arrive more often serving popular destinations in the Wenatchee/East Wenatchee area, including Walmart and Central Washington Hospital
- Express service connecting Leavenworth and Wenatchee
- In Chelan, addition of local circulators and a new regional connection from Waterville
- Service to new areas, including South Wenatchee, Saddle Rock trailhead, Chelan Falls, and Icicle Road in Leavenworth

Additional improvements to the system will be added in future phases.

ENTRIES SUBMITTED BY
FEBRUARY 18, 2022
WILL BE ELIGIBLE TO WIN
A NINTENDO SWITCH!

The survey includes
detailed maps and
schedules of each
route, and an
opportunity to
comment on as many
or as few of these
routes as you wish.

www.linktransit.com/movingforward

or scan the QR code to take the survey.

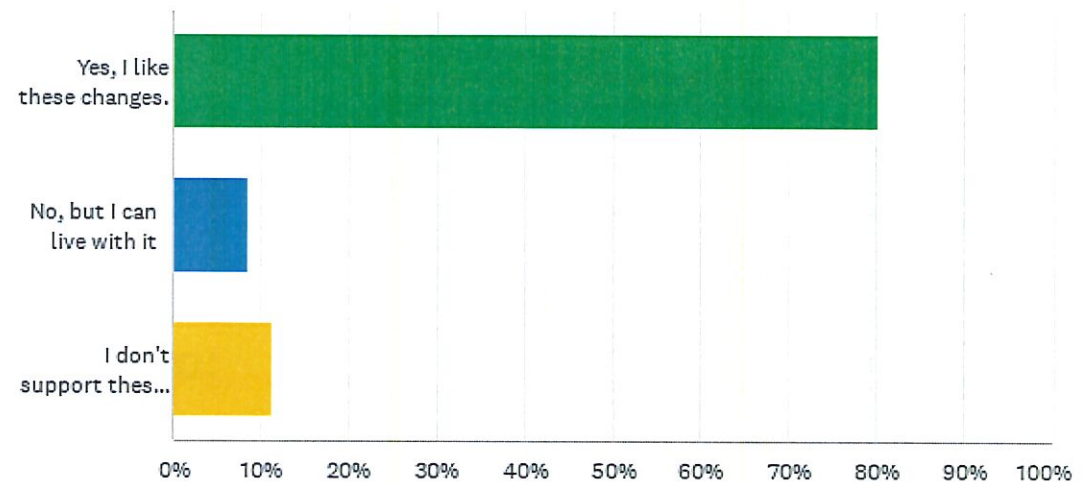


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SURVEY RESULTS TO DATE

- Nearly 700 responses received as of 2/14/22
- More than 80% of respondents support proposed changes
- Survey available through **February 18**

Q1 Are you in favor of the Proposed Service Plan?



SAMPLE SUPPORTED CHANGES

Urban Area

- Support for trailhead service
- Support for additional service in South Wenatchee

Leavenworth

- Support for new Leavenworth shuttle destinations
- Lots of support for the express, but comments about some adjustments needed to the evening schedule to better match hospital shifts

Chelan

- Support for consistent all-day schedule on Route 21
- Support for adding service into Chelan Falls

CHANGES ARE COMING
AND WE NEED YOUR INPUT

WIN A NINTENDO SWITCH!

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Additional improvements to the system will be added in future phases.

ENTRIES SUBMITTED BY FEBRUARY 18, 2022 WILL BE ELIGIBLE TO WIN A NINTENDO SWITCH!

The survey includes detailed maps and schedules of each route, and an opportunity to comment on as many or as few of these routes as you wish.

www.linktransit.com/movingforward
or scan the QR code to take the survey.

Link Transit
connecting our communities

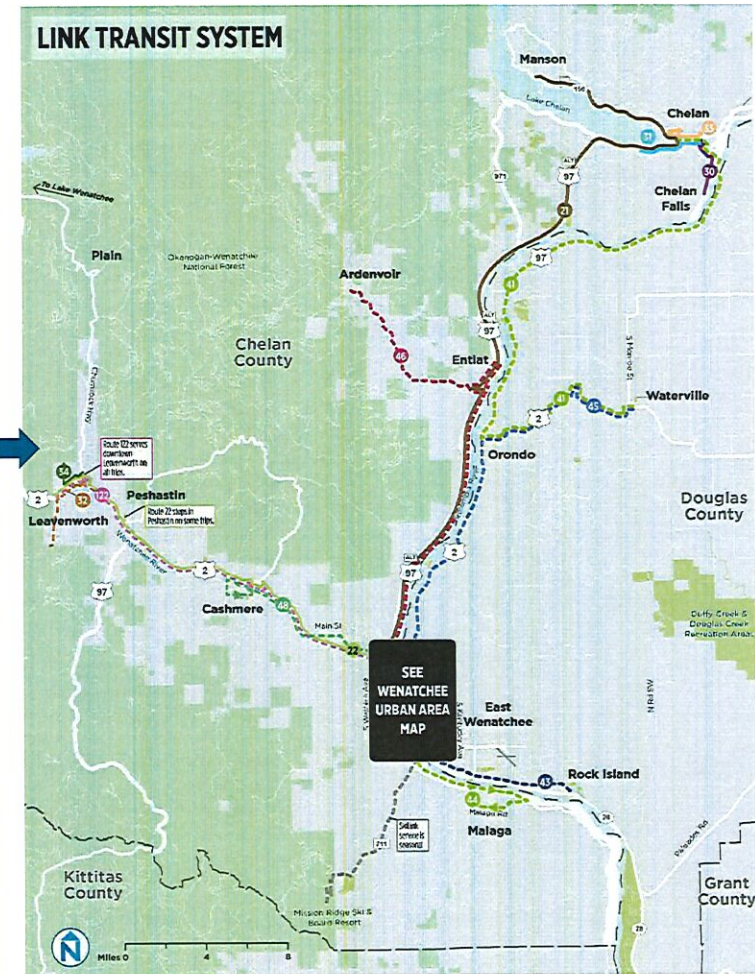
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Likely Service Plan Changes

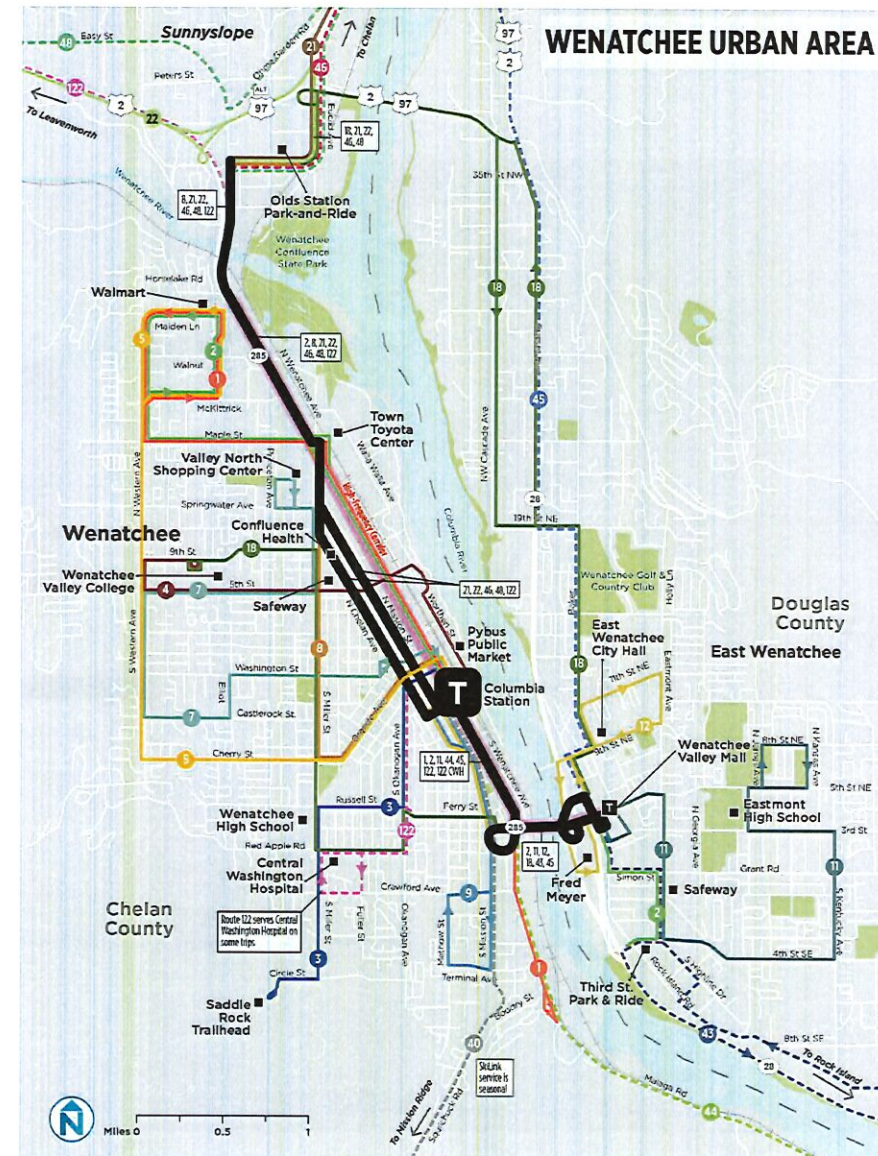
PHASE ONE SERVICE PLAN PROPOSED FOR JULY 2022

- Phase One Service Plan provides essential **service backbone** for continued expansion
 - Represents ~107,000 fixed-route revenue hours
 - Approximately 6% increase
 - Scaled to fit our current challenges with hiring new operators
- Likely changes may add another ~1,500 hours



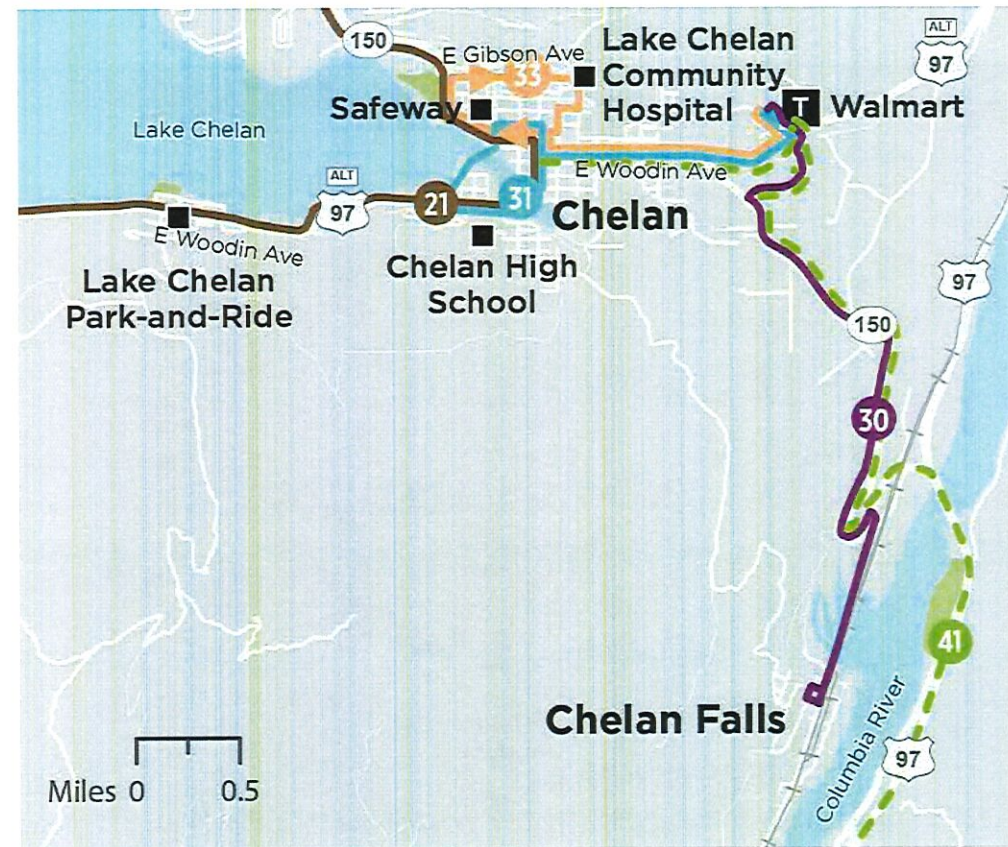
WENATCHEE URBAN AREA LIKELY CHANGES

- **South Wenatchee evening service**
 - Additional hour of evening service added on Route 9 (until 8 p.m.)
 - More upgrades likely in future phases
- **Retain East Wenatchee coverage**
 - Retain existing Route 11 until staffing resources can better deliver redesigned service in East Wenatchee
- **Crawford & Okanogan service retained**
 - Existing Route 24 will continue providing service options in this area
- **Retain Garden Terrace connection to Valley North and transfers from WVC to commuter routes on Chelan/Mission**
 - Extend Route 7 east of Miller



CHELAN AREA LIKELY CHANGES

- **New circulators**
 - Reconsideration of Chelan North Shuttle due to hospital relocation
- **Retention of existing rural service for Phase One**
 - Existing Route 20 would continue to operate instead of Waterville/Chelan connection



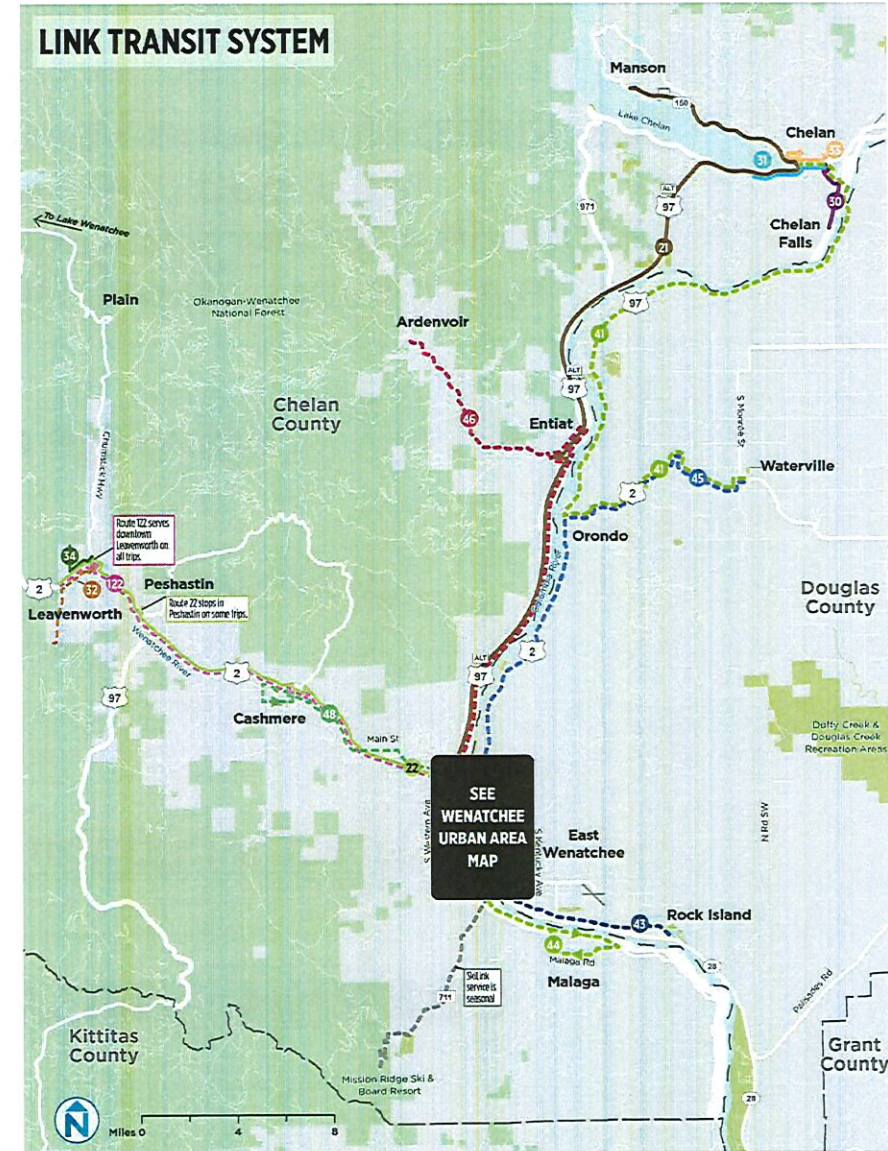
LEAVENWORTH AREA LIKELY CHANGES

- **Express service evening schedule revision**
 - Changes to better meet hospital shift needs
- **Morning peak addition on Route 22**
 - Added 5:30am trip departing Wenatchee (6:30am departing Leavenworth) to retain 30-minute service option during most popular morning peak times
 - Will include scheduled service to Peshastin



RURAL AREA LIKELY CHANGES MAINTAIN EXISTING SERVICE

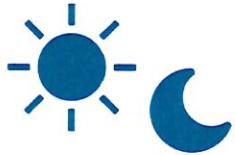
- Retain existing rural service until staffing resources can better deliver redesigned service, including deviation policies
- Highlights include:
 - Four routes operate the same as today
 - 20 Chelan, 25 Waterville, 26 Ardenvoir, and 28 Cashmere
 - Two routes have minor adjustments:
 - 23 Rock Island alignment adjustment due to safety concerns
 - 24 Malaga early morning schedule adjustment



PLANNED IMPROVEMENTS IN FUTURE PHASES



- Buses arriving more often throughout the region



- Longer hours of service
 - Earlier morning service in urban area
 - Later evening service to Chelan and Leavenworth



- Saturday/Sunday service on all routes



- Service to more new areas, including Walla Walla Point Park/Town Toyota Center, Grant Road, Pangborn Airport, Plain, Lake Wenatchee, and new rural transportation options for seniors/people with disabilities



Next Steps

NEXT STEPS

- Continue gathering feedback about proposed service
- Use feedback to refine service plan
- Advertise and conduct public hearing at March Board meeting
- Finalize implementation plan
- Implement changes in July 2022
- Add more service as soon as staffing allows





Link Transit
connecting our communities

Transit Benefits of Completing Confluence Parkway



A Major Transit Benefit

- 2.5 mile by-pass for N. Wenatchee Ave
- 0.6 miles shorter
- 7 fewer traffic signals
- No cross streets
- 4 minutes faster travel time
- Improves reliability of N. Wenatchee Ave

Link Transit
connecting our communities





Impact on Link Transit

- Fixed Route - 253 daily bus trips in corridor today
 - 191 in service
 - 62 deadhead
- Paratransit – 30 daily trips
 - + 10 to 15 paratransit vehicles 2 to 4 times per day
- Service planned to expand 25% over next 3 years





Avoided Costs Due to Confluence Parkway

- 3,063 annual service hours saved due to shorter distance
- 12,028 annual service hours saved by less congestion
- @ current \$125 per hour cost = **\$1,887,000 annual savings**



Other Transit Benefits of Confluence Parkway



- 58,200 annual miles saved due to shorter distances
- 156,364 annual passenger travel delay hours saved
- Peak hour travel time reduced by 14 minutes
- Key for proposed Leavenworth to Wenatchee Bus Rapid Transit



Move Ahead Washington

Senate Transportation Committee Proposal

Attachment C

16 Year Transportation Package

- \$16.8 billion total allocations
 - \$5.4 billion to multi-modal
 - \$1.3 billion to bike & pedestrian
 - \$3 billion to transit
 - \$0.96 billion to misc. programs
 - \$11.4 billion to 18th amendment
 - \$1.1 billion to ferries
 - \$4.0 billion to highways
 - \$2.4 billion to fish barrier
 - \$3 billion to preservation
 - \$0.75 billion misc. programs
- Revenue
 - \$5.4 billion – carbon fee
 - \$3.4 billion – federal infrastructure
 - \$2.0 billion – State general fund transfer
 - \$2.0 billion – exported fuel tax
 - \$1.38 billion - License plate fee
 - \$0.95 billion - unused bonds
 - \$1.67 billion – assorted fees

Public Transportation Expenditures

- Transit Support Grants – formula estimated @ \$1.6 million/year
 - For any transit purpose
 - No fare for 18 & less
- Special Needs Transit Grants formula estimated @ \$0.5 million/year
 - Added to current \$0.5 million
 - For persons with disabilities
- Bus & Bus Facility Grants \$40 million per biennium statewide
 - Grants for buses and facilities
- Green Transportation Grants \$25 million per biennium statewide
 - Grants for public transit electrification

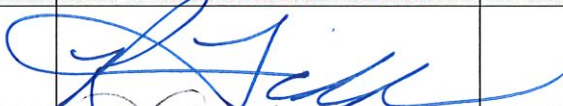
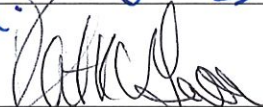


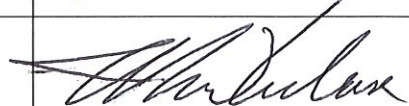
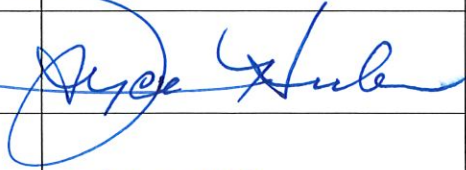


FILE COPY

February 15, 2022 3:00 p.m.

**Hosted in person and electronically from
Link Transit's Columbia Station – 3rd Floor
300 S. Columbia Street, Wenatchee, WA**

BOARD MEMBER ATTENDANCE ROSTER

Name & Jurisdiction	Signature – Attendee Or / Conference Call-in	Per Diem Requested (Please Indicated Yes or No)
Rob Tidd East Wenatchee		YES <input checked="" type="radio"/> NO
Bob Goedde Chelan		<input checked="" type="radio"/> YES NO
Jim Fletcher Cashmere		<input checked="" type="radio"/> YES NO
Marc Straub Douglas County	via zoom	YES NO
Kyle Steinburg Douglas County	via zoom	YES NO
Tiffany Gering Chelan County	absent	YES NO
Bob Bugert Chelan County		YES <input checked="" type="radio"/> NO
Randy Agnew Rock Island	via zoom	YES NO
Mark Kulaas Wenatchee		YES <input checked="" type="radio"/> NO
Anne Hessburg Leavenworth	via zoom	<input checked="" type="radio"/> YES NO
Joyce Huber Waterville		<input checked="" type="radio"/> YES NO
Michael Buckingham Entiat	via zoom	YES NO
Paul Parmley Union Representative	via zoom	YES NO



ACCOUNTS PAYABLE WARRANTS

October 1-31, 2021 Accounts Payable. Check Numbers: 104191-104192, 104193-104302, 104305-104345 (including any voided checks). Total \$1,082,910.10


APPROVED by the Board of Directors of the Chelan Douglas PTBA d.b.a. Link Transit at a board meeting held on the 15th of February 2022.

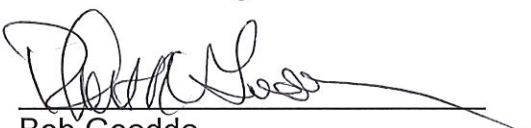

Chair Rob Tidd

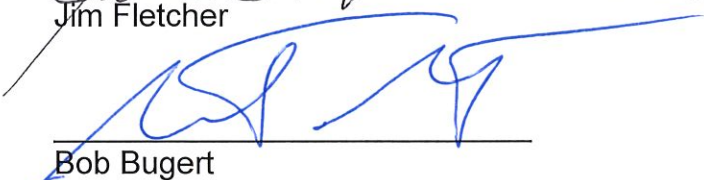
via zoom
Randy Agnew


Mark Kulaas

via zoom
Michael Buckingham


Jim Fletcher

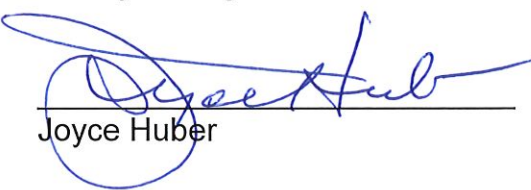

Bob Goedde


Bob Bugert

via zoom
Kyle Steinburg

absent
Tiffany Gering

via zoom
Anne Hessburg


Joyce Huber

via zoom
Marc Straub

ATTEST:

Laura Leon, Clerk of the Board

Link Transit
connecting our communities
PAYROLL WARRANTS

All Payroll is "direct deposit". *Exceptions are for new employees, or, an employee who has made banking changes, or other special circumstance.*

January 1-31, 2022 Payroll Period. Check numbers: **104303-1047304, 104346-104350** Direct Deposit Total: \$629,543.11

APPROVED by the Board of Directors of the Chelan Douglas PTBA d.b.a. Link Transit at a board meeting held on the 15th of February 2022.


Chair Rob Tidd


via zoom

Randy Agnew


Mark Kulaas

via zoom

Michael Buckingham


Jim Fletcher


Bob Goedde


Bob Bugert

via zoom

Kyle Steinburg

absent
Tiffany Gering

via zoom
Anne Hessburg


Joyce Huber

via zoom
Marc Straub

ATTEST:


Laura Leon, Clerk of the Board

Phone:



February 15, 2022 3:00 p.m.

Hosted Electronically from

**Link Transit's Columbia Station – 3rd Floor
300 S. Columbia Street, Wenatchee, WA**

- Board members *ONLY* will participate using the Zoom on-line internet program
- Additional public access to view and listen to the proceedings of the meeting will be through "Facebook Live" on Link Transit's Facebook page; Or
 - Public access to listen to the proceedings is also available through teleconference call-in: phone no. 1-877-216-1555, pass code 859950 **PIN 438680**

PUBLIC ATTENDANCE THROUGH CONFERENCE TELEPHONE

Name	Community	
1. <i>NONE.</i>		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Public



BOARD MEETING

February 15, 2022 3:00 p.m.

Hosted Electronically from

Link Transit's Columbia Station – 3rd Floor

300 S. Columbia Street, Wenatchee, WA

- Board members *ONLY* will participate using the Zoom on-line internet program
- Additional public access to view and listen to the proceedings of the meeting will be through “Facebook Live” on Link Transit’s Facebook page; Or
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PUBLIC ATTENDANCE THROUGH CONFERENCE TELEPHONE

Name	Community	
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

Laura Leon

From: Laura Leon
Sent: Thursday, February 10, 2022 2:53 PM
To: 'Cherry Creek Radio (newsvenatchee@cherrycreekradio.com)'; 'Empire Press'; 'KOZI Radio Chelan (kozi@kozi.com)'; 'NCW Media (Gary@ncwmedia.net)'; 'NCW Media (reporter@leavenworthecho.com)'; 'NCWLife Channel'; News Koho; 'Sunny FM Radio'; 'Wenatchee Business Journal'; 'Wenatchee World Newspaper (newsroom@wenatcheeworld.com)'
Subject: Public Notice: February 15, 2022 Link Transit Board Meeting
Attachments: AGENDA, February 15, 2022 Board Meeting - public.pdf

Good afternoon,

The monthly business meeting of the Link Transit Board of Directors will be held on **Tuesday February 15, 2022 beginning at 3:00 p.m.** inside the 3rd floor conference room at Columbia Station, 300 S. Columbia Street in Wenatchee, WA.

This location is ADA accessible and members of the public are welcome.

The meeting agenda is attached for your convenience, and the full electronic Board Packet can be found here: [February 15, 2022](#)

In addition to attending in person, the general public will have access to Link Transit's monthly board meeting via:

- a.) Live stream on Facebook – on Link Transit's Official Facebook Page and
- b.) Teleconference phone call call-in: phone no. 1-877-216-1555, pass code 859950

Written public comments are always welcome and may be submitted by e-mail to boardclerk@linktransit.com or by regular U.S. Mail to Board Clerk, 300 S. Columbia St., Wenatchee, WA 98801.

Comments received will be distributed to all board members.

Thank you,

Laura



Laura León
Executive Assistant / Board Clerk
(o):509.664-7608 | (m): 509.679.6231
www.linktransit.com
300 S . Columbia St, Wenatchee, WA 98801

Laura Leon

From: Laura Leon
Sent: Thursday, February 10, 2022 2:52 PM
To: Adina Stains; Cami Ostrom; 'Chad Daggett'; Deborah Paine; 'Deniese C. Aultman'; 'dominick@digitalmedianorthwest.com'; 'Jac Cates'; Jeff Day; Jessica Bennett; Joe Brouillette; Justin Brockwell; 'Laura Leon (lleon@linktransit.com)'; Maggie Kaminoff; Marisol Aguilar; Ron Hatton; Selina Danko; 'Tamara Cardwell (tcardwell@co.douglas.wa.us)'; Walker Sjolander; 'Wilkins, Jeff (jeff@Chelan-Douglas.org)'
Subject: Public Notice: February 15, 2022 Link Transit Board Meeting
Attachments: AGENDA, February 15, 2022 Board Meeting - public.pdf

Good afternoon,

The monthly business meeting of the Link Transit Board of Directors will be held on **Tuesday February 15, 2022 beginning at 3:00 p.m.** inside the 3rd floor conference room at Columbia Station, 300 S. Columbia Street in Wenatchee, WA.

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Thank you,

Laura



Laura León
Executive Assistant / Board Clerk
(o):509.664-7608 | (m): 509.679.6231
www.linktransit.com
300 S . Columbia St, Wenatchee, WA 98801

Laura Leon

From: Laura Leon
Sent: Thursday, February 10, 2022 3:06 PM
To: 'Bob Bugert'; 'Chuck Zimmerman'; 'Erin C. McCool (emccool@omwlaw.com)'; 'Jim Fletcher (mayor@cityofcashmere.org)'; 'Joyce Huber (councilmanjoyce@yahoo.com)'; 'ksteinburg@co.douglas.wa.us'; 'Marc Straub (mstraub@co.douglas.wa.us)'; 'Mark Kulaas'; 'Mayor Bob Goedde (bgoedde@cityofchelan.us)'; 'Mayor Michael Buckingham'; 'Paul Parmley (paul@teamsters760.org)'; 'Randy Agnew'; 'Randy Agnew '; 'Rob Tidd'; 'Tiffany Gering'
Cc: Management; Ron Hatton
Subject: February 15, 2022 Link Transit Board Meeting
Attachments: AGENDA, February 15, 2022 Board Meeting - Board.pdf

Good afternoon Board Members,

The monthly business meeting of the Link Transit Board of Directors will be held on **Tuesday February 15, 2022 beginning at 3:00 p.m.** inside the 3rd floor conference room at Columbia Station, 300 S. Columbia Street in Wenatchee, WA.

The board information packet was mailed out yesterday afternoon via U.S. Priority mail, along with a copy of the approved 2022 Operational and Capital Budget book.

The meeting agenda is attached for your convenience, and the full electronic Board Packet can be found here: [February 15, 2022](#)

For those members that will join us virtually, please find the Zoom connection details below.

This location is ADA accessible and members of the public are welcome.

In addition to attending in person, the general public will have access to Link Transit's monthly board meeting via:

- a.) Live stream on Facebook – on Link Transit's Official Facebook Page and
- b.) Teleconference phone call

Written public comments are always welcome and may be submitted by e-mail to boardclerk@linktransit.com or by regular U.S. Mail to Board Clerk, 300 S. Columbia St., Wenatchee, WA 98801.

Comments received will be distributed to all board members.

Thank you and looking forward to having you attend.

Best,

Laura

Join Zoom Meeting

<https://us06web.zoom.us/j/87610722086?pwd=Ymx0Ym5obGdqbnU0RTdkeGhkcVlpQT09>

Meeting ID: 876 1072 2086

Passcode: 177789

One tap mobile

+12532158782,,87610722086#,,,,*177789# US (Tacoma)

+13462487799,,87610722086#,,,,*177789# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 876 1072 2086

Passcode: 177789



Laura León

Executive Assistant / Board Clerk

(o):509.664-7608 | (m): 509.679.6231

www.linktransit.com

300 S . Columbia St, Wenatchee, WA 98801