

**MINUTES
LINK TRANSIT BOARD OF DIRECTORS**

May 26, 2023 Special Meeting

9 am.

**Columbia Station 3rd Floor, 300 South Columbia Street, Wenatchee, WA
& Via Zoom Webinar**

ATTENDANCE

Board members attending in person: Randy Agnew, Marc Straub, Bob Goedde, Jim Fletcher, Kevin Overbay, Mark Kulaas.

Board members attending through ZOOM on-line internet program: Anne Hessburg, Rob Tidd, Joyce Huber, Clay Brandenburg, Tiffany Gering

Link Transit Staff: Selina Danko, Ron Hatton, Samantha Miller, Julie Shipman, Cristina Barone

Legal Counsel: Erin McCool

Gary Buchanan, The Prothman Company, participated via phone.

Absent / Excused:

1. CALL TO ORDER

Chair Marc Straub called the meeting to order at 9:06 a.m. A quorum was established with 11 board members present at that time.

2. DISCUSSION / ACTION ITEMS

2.1 Discussion of status of CEO hiring process

Marc Straub outlined the timeline for the Link Transit hiring process:

- On Thursday, May 18 an offer letter was presented to Link Transit's leading candidate for the position of CEO.
- On Monday, May 22 the offer letter was signed and returned by the lead CEO candidate and Chair Straub requested that a Special Meeting of the Link Transit Board of Directors be scheduled.
- On Tuesday, May 23 Chair Straub was informed by The Prothman Company representative Gary Buchanan that the lead CEO candidate had withdrawn interest in the position.

3. EXECUTIVE SESSION to evaluate qualifications of an applicant for public employment (RCW 42.30.110(1)(g))

2.1 Qualifications of an applicant for public employment

Chair Straub stated that an Executive Session was programmed on the agenda to discuss qualifications of an applicant for public employment. Legal counsel estimated the closed session would take approximately 20 minutes.

Board Action:

Mark Kulaas moved to convene into executive session to evaluate the qualifications of an applicant for public employment according to RCW 42.30.11(1)(g)) for 20 minutes and to reconvene at 9:30 am.

Kevin Overbay seconded the motion.

VOTE: All in favor with 11 voting members present for this vote.

Motion Carried Unanimously

Executive Session began at 9:10.

At 9:30 am, the board reconvened to announce they would be extending the executive session for an additional 20 minutes.

The board reconvened in regular session at 9:50 am and took the following action:

4. DISCUSSION / ACTION ITEMS

4.1 Discussion and potential approval of offer letter to a link transit CEO candidate

Board Action:

Mark Kulaas moved to authorize the board chair to proceed with an offer to Link Transit's lead CEO candidate and that the board chair work with legal counsel and contract resources to draft an agreement with the following terms:

- **To include a start date of no later than July 11, 2023**
- **The starting salary would be up to \$180,000. At the end of a six-month period with the completion of a satisfactory performance review, the salary would be increased by \$5,000.**
- **The term of the agreement is up to five years**
- **An automobile allowance of up to \$445 per month**
- **All benefits that accrue to Link Transit employees would accrue to this position including health, dental, disability, liability and leave terms.**
- **The CEO would be able to participate in the deferred compensation program**
- **The contract will include a standard severance clause**

Kevin Overbay seconded the motion.

VOTE: All in favor with 11 voting board members present for this vote.

Motion Carried unanimously

MEETING ADJOURNMENT

All business listed on the agenda had been addressed and with no further business to conduct, Chair Straub adjourned the meeting at 9:55 a.m.

Minutes Submitted by *Selina Danko*
Selina Danko, Clerk of the Board