



**SPECIAL MEETING OF THE CHELAN-DOUGLAS PUBLIC TRANSPORTATION
BENEFIT AREA d.b.a. LINK TRANSIT TO REVIEW THE STRUCTURE OF THE LOCAL
TRANSIT BOARD**

(RCW 36.57A.055)

AGENDA

October 18, 2022

3:00 p.m.

Link Transit's Columbia Station 3rd

Floor Board Room

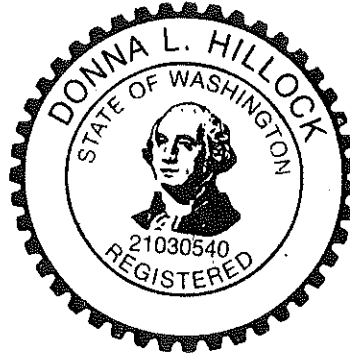
300 South Columbia Street, Wenatchee, WA

-
- I. Call to Order by the Link Transit Board Clerk
 - II. Introduction of Participants
 - III. Legal Counsel Clarifies Purpose of Meeting
 - IV. Discussion of Alternative Structures
 - V. Public Comment
 - VI. Vote on Preferred Alternatives
 - VII. Adjournment
-

AFFP

Affidavit of Publication

STATE OF WASHINGTON } SS
COUNTY OF DOUGLAS }



The Douglas County Empire Press is a legal newspaper published in Douglas County, Washington, and approved as such by the Superior Court of said County and State. Serving the county of Douglas.

Ad # 567485 Ad text :

PUBLIC NOTICE

Notice is hereby given that a special multi-jurisdictional meeting has been called to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

That said newspaper was regularly issued and circulated on those dates.

10/13/2022

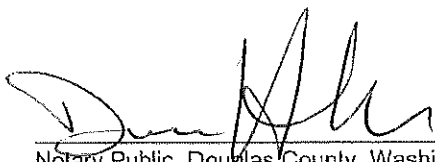
This meeting will be held in conjunction with the Monthly scheduled Board of Directors Meeting on Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.

The purpose of the special meeting will be for the Board to take action on the following item:

TO REVIEW THE STRUCTURE OF THE CHELAN-DOUGLAS PBTA d.b.a. LINK TRANSIT BOARD OF DIRECTORS. RCW 36.57A.055

Subscribed to and sworn to me this 13th day of October, 2022

The terminology action as used herein shall mean deliberate, discuss, consider, review, evaluate, make collective decision or take a vote on the above listed item.



Notary Public, Douglas County, Washington

Any person may appear at the date; time; and place set forth herein above and observe the action(s) of the Board of Directors. Public testimony will be accepted during the meeting and can also be submitted by e-mail to boardclerk@linktransit.com or by regular U.S. Mail to Board Clerk, 300 S. Columbia St., Wenatchee, WA 98801. Comments received will be distributed to all board members. The Board reserves the right to ask staff questions regarding the above items. The Board reserves the right to ask staff questions regarding the above items.

My commission expires: 8/30/25

Dated this 12th day of October 2022

546879 567485

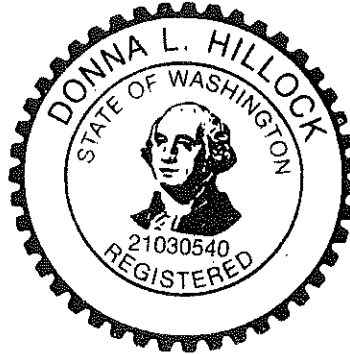
Laura Le*n, Board Clerk
Link Transit

LINK TRANSIT (LEGALS)
2700 EUCLID AVE
WENATCHEE WA 98801

AFFP

Affidavit of Publication

STATE OF WASHINGTON } SS
COUNTY OF CHELAN }



The Wenatchee World is a legal newspaper published in the Chelan County, Washington, and approved as such by the Superior Court of said County and State. Serving the counties of Chelan, Douglas, Grant & Okanogan.

Ad # 567481 Ad text :

PUBLIC NOTICE

Notice is hereby given that a special multi-jurisdictional meeting has been called to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

That said newspaper was regularly issued and circulated on those dates.

10/13/2022

This meeting will be held in conjunction with the Monthly scheduled Board of Directors Meeting on Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.

The purpose of the special meeting will be for the Board to take action on the following item:

TO REVIEW THE STRUCTURE OF THE CHELAN-DOUGLAS PBTA d.b.a. LINK TRANSIT BOARD OF DIRECTORS. RCW 36.57A.055

Subscribed to and sworn to me this 13th day of October, 2022

Notary Public, Chelan County, Washington

My commission expires: 8/30/25

The terminology action as used herein shall mean deliberate, discuss, consider, review, evaluate, make collective decision or take a vote on the above listed item.

Any person may appear at the date; time; and place set forth herein above and observe the action(s) of the Board of Directors. Public testimony will be accepted during the meeting and can also be submitted by e-mail to boardclerk@linktransit.com or by regular U.S. Mail to Board Clerk, 300 S. Columbia St., Wenatchee, WA 98801. Comments received will be distributed to all board members. The Board reserves the right to ask staff questions regarding the above items. The Board reserves the right to ask staff questions regarding the above items.

546879 567481

LINK TRANSIT (LEGALS)
2700 EUCLID AVE
WENATCHEE WA 98801

Dated this 12th day of October 2022

Laura Le*n, Board Clerk
Link Transit

Laura Leon

From: Laura Leon
Sent: Friday, September 30, 2022 1:32 PM
To: Mayor Bob Goedde (bgoedde@cityofchelan.us)
Cc: 'pgallucci@cityofchelan.us'
Subject: Invite: Special Multi-jurisdictional Meeting to Review the composition of the Chelan – Douglas PTBA (Link Transit) Board
Attachments: Multijurisdictional Meeting Notice.pdf

Good afternoon Mayor Goedde,

The Link Transit Board of Directors has called a special multi-jurisdictional meeting to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

As Mayor of the City of Chelan, you are cordially being invited to attend this special meeting, being held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm** at **Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

I have attached a copy of the notice that was released to the public for your convenience. Looking forward to having you attend. Should you have any questions please do not hesitate to contact me.

Thank you,

Laura Leon



Laura León

Board Clerk | Executive Assistant

(509)664-7608
lleon@linktransit.com
300 S. Columbia St. Wenatchee, WA 98801
www.linktransit.com

Laura Leon

From: Laura Leon
Sent: Friday, September 30, 2022 1:30 PM
To: 'watervillemayor@nwi.net'
Cc: 'waterville@nwi.net'
Subject: Invite: Special Multi-jurisdictional Meeting to Review the composition of the Chelan – Douglas PTBA (Link Transit) Board
Attachments: Multijurisdictional Meeting Notice.pdf

Good afternoon Mayor Thompson,

The Link Transit Board of Directors has called a special multi-jurisdictional meeting to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

As Mayor of the Town of Waterville, you are cordially being invited to attend this special meeting, being held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

I have attached a copy of the notice that was released to the public for your convenience. Looking forward to having you attend. Should you have any questions please do not hesitate to contact me.

Thank you,

Laura Leon



Laura León

Board Clerk | Executive Assistant

(509)664-7608

lleon@linktransit.com

300 S. Columbia St, Wenatchee, WA 98801

www.linktransit.com

Laura Leon

From: Laura Leon
Sent: Friday, September 30, 2022 1:05 PM
To: Frank Kuntz (FKuntz@WenatcheeWA.Gov)
Cc: 'Tammy Stanger'
Subject: Invite: Special Multi-jurisdictional Meeting to Review the composition of the Chelan – Douglas PTBA (Link Transit) Board
Attachments: Multijurisdictional Meeting Notice.pdf

Good afternoon Mayor Kuntz,

The Link Transit Board of Directors has called a special multi-jurisdictional meeting to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

As Mayor of the City of Wenatchee, you are cordially being invited to attend this special meeting, being held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

I have attached a copy of the notice that was released to the public for your convenience. Looking forward to having you attend. Should you have any questions please do not hesitate to contact me.

Thank you,

Laura Leon



Laura León

Board Clerk | Executive Assistant

(509)664-7608

lleon@linktransit.com

300 S. Columbia St. Wenatchee, WA 98801

www.linktransit.com

Laura Leon

From: Laura Leon
Sent: Friday, September 30, 2022 12:58 PM
To: 'cflorea@cityofleavenworth.com'
Cc: 'Sue Cragun'
Subject: Invite: Special Multi-jurisdictional Meeting to Review the composition of the Chelan – Douglas PTBA (Link Transit) Board
Attachments: Multijurisdictional Meeting Notice.pdf

Good afternoon Mayor Florea,

The Link Transit Board of Directors has called a special multi-jurisdictional meeting to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

As Mayor of the City of Leavenworth, you are cordially being invited to attend this special meeting, being held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

I have attached a copy of the notice that was released to the public for your convenience. Looking forward to having you attend. Should you have any questions please do not hesitate to contact me.

Thank you,

Laura Leon



Laura León

Board Clerk | Executive Assistant

{509}664-7608

lleon@linktransit.com

300 S. Columbia St, Wenatchee, WA 98801

www.linktransit.com

Laura Leon

From: Laura Leon
Sent: Friday, September 30, 2022 12:56 PM
To: 'Jerrilea Crawford'
Cc: 'Maria Holman'
Subject: Invite: Special Multi-jurisdictional Meeting to Review the composition of the Chelan – Douglas PTBA (Link Transit) Board
Attachments: Multijurisdictional Meeting Notice.pdf

Good afternoon Mayor Crawford,

The Link Transit Board of Directors has called a special multi-jurisdictional meeting to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

As Mayor of the City of East Wenatchee, you are cordially being invited to attend this special meeting, being held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

I have attached a copy of the notice that was released to the public for your convenience. Looking forward to having you attend. Should you have any questions please do not hesitate to contact me.

Thank you,

Laura Leon



Laura León

Board Clerk | Executive Assistant

(509)664-7608

lleon@linktransit.com

300 S. Columbia St. Wenatchee, WA 98801

www.linktransit.com

Laura Leon

From: Laura Leon
Sent: Wednesday, September 28, 2022 8:35 PM
To: News Wenatchee; Empire Press; KOZI Radio Chelan (kozi@kozi.com); Leavenworth Echo ; NCW Media; NCWLife Channel; News Koho; Sunny FM Radio; Wenatchee World Newspaper (newsroom@wenatcheeworld.com); Adina Bruketta; Cami Ostrom; Chad Daggett; Deborah Paine; Deniese C. Aultman; dominick@digitalmedianorthwest.com; Jac Cates; Jeff Day; Jessica Bennett; Joe Brouillette; Justin Brockwell; Laura Leon; Maggie Kaminoff; Marisol Aguilar; Ray Dobbs (ray.dobbs@nwi.net); Ron Hatton; Selina Danko; Tamara Cardwell (tcardwell@co.douglas.wa.us); Walker Sjolander; Wilkens, Jeff (jeff@Chelan-Douglas.org)
Cc: Management; Anne Hessburg (ahessburg@cityofleavenworth.com); Bob Bugert; Clay Brandenburg (cbrandenburg@entiatwa.us); Erin C. McCool (emccool@omwlaw.com); Jim Fletcher (mayor@cityofcashmere.org); Joyce Huber (councilmanjoyce@yahoo.com); ksteinburg@co.douglas.wa.us; Marc Straub (mstraub@co.douglas.wa.us); Mark Kulaas; Mayor Bob Goedde (bgoedde@cityofchelan.us); Mayor Michael Buckingham; Paul Parmley (paul@teamsters760.org); Randy Agnew; Randy Agnew ; Rob Tidd; Tiffany Gering
Subject: Revised Notice and Agenda - Special Multi-jurisdictional Meeting
Attachments: SPECIAL Board Meeting Noticev1.pdf; a. AGENDA of Oct 18, 2022 PTBA Board Review.pdf



DATE: September 28, 2022
TO: News Media and General Public
FROM: Laura Leon, Executive Assistant & Clerk of the Board
PHONE: 509-664-7608
REGARDING: Notice of a Special multi-jurisdictional Meeting

Notice is hereby given that a special multi-jurisdictional meeting has been called to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

This meeting will be held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

The purpose of the special meeting will be for the Board to take action on the following item:

- TO REVIEW THE STRUCTURE OF THE CHELAN-DOUGLAS PBTA d.b.a. LINK TRANSIT BOARD OF DIRECTORS. RCW 36.57A.055

The terminology “action” as used herein shall mean deliberate, discuss, consider, review, evaluate, make collective decision or take a vote on the above listed item.

Please find the complete agenda here: [October 18, 2022 Board Review](#)

Any person may appear at the date; time; and place set forth herein above and observe the action(s) of the Board of Directors. Public testimony will be accepted during the meeting and can also be submitted by e-mail to boardclerk@linktransit.com or by regular U.S. Mail to Board Clerk, 300 S. Columbia St., Wenatchee, WA 98801. Comments received will be distributed to all board members. The Board reserves the right to ask staff questions regarding the above items. The Board reserves the right to ask staff questions regarding the above items.

Dated this 28th Day of September 2022

Laura Leon, Board Clerk

Link Transit



Laura León

Board Clerk | Executive Assistant

(509)664-7608
lleon@linktransit.com
300 S. Columbia St. Wenatchee, WA 98801
www.linktransit.com

From: [Laura Leon](#)
To: "[Cherry Creek Radio \(newsvenatchee@cherrycreekradio.com\)](#)"; "[Empire Press](#)"; "[KOZI Radio Chelan \(kozi@kozi.com\)](#)"; "[Leavenworth Echo](#)"; "[NCW Media](#)"; "[NCWLife Channel](#)"; [News Koho](#); "[Sunny FM Radio](#)"; "[Wenatchee World Newspaper \(newsroom@wenatcheeworld.com\)](#)"
Subject: Notice of a Special Meeting - WA State Auditor's office Exit Interview
Date: Wednesday, September 28, 2022 3:16:00 PM
Attachments: [image002.png](#)
Importance: High



DATE: September 28, 2022
TO: News Media
FROM: Laura Leon, Executive Assistant & Clerk of the Board
PHONE: 509-664-7608
REGARDING: Notice of a "Special" Link Transit Board Meeting

Notice is hereby given that a "Special Meeting" of the Link Board of Directors will be held on Thursday, September 28, 2022 at 10:00AM at the Link Transit Columbia Station 300, S Columbia St, Wenatchee, WA 98801

The follow states the purpose and sets the Agenda of this Special Meeting:

1. To have the State Auditor's Office present the exit interview for the annual Link Transit State financial audit to the Link Transit Board of Directors and Executive Management Staff.

Should you have any questions, please do not hesitate to contact me.

Thank you,

Laura Leon

***SPECIAL MEETING* RCW 36.57A.055 TO REVIEW THE STRUCTURE OF THE CHELAN-DOUGLAS PBTA D.B.A. LINK TRANSIT BOARD OF DIRECTORS**

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Notice is hereby given that a special multi-jurisdictional meeting has been called to provide members of the county legislative authorities and a representative of each city within the Chelan-Douglas Public Transportation Benefit Area (Link Transit) to discuss and review the composition of the Link Transit governing board.

This meeting will be held in conjunction with the Monthly scheduled Board of Directors Meeting on **Tuesday October 18, 2022 at 3:00pm at Link Transit Columbia Station Board Room in Wenatchee, WA 98801.**

The purpose of the special meeting will be for the Board to take action on the following item:

- **TO REVIEW THE STRUCTURE OF THE CHELAN-DOUGLAS PBTA d.b.a. LINK TRANSIT BOARD OF DIRECTORS. RCW 36.57A.055**

The terminology "action" as used herein shall mean deliberate, discuss, consider, review, evaluate, make collective decision or take a vote on the above listed item.

Please find the complete agenda here: [October 18, 2022 Board Review](#)

The regular scheduled Board Meeting will take place right after the Special meeting. Please find the Business Meeting agenda here: [October 18, 2022](#) and the full Board packet [here](#).

In addition to attending in person, the general public will have access to Link Transit's monthly board meeting via:

- Live stream webinar: <https://us06web.zoom.us/j/87052393481>
Webinar ID: 870 5239 3481
- Listen by phone: (253)215-8782

Any person may appear at the date, time, and place set forth herein above and observe the action(s) of the Board of Directors. Public testimony will be accepted during the meeting and can also be submitted by e-mail to boardclerk@linktransit.com or by regular U.S. Mail to Board Clerk, 300 S. Columbia St., Wenatchee, WA 98801. Comments received will be distributed to all board members. The Board reserves the right to ask staff questions regarding the above items. The Board reserves the right to ask staff questions regarding the above items.

Dated this 28th Day of September 2022.

Laura Leon, Board Clerk

Link Transit

FILE COPY



SPECIAL MEETING

October 18, 2022 3:00 p.m.

Link Transit's Columbia Station - 3rd Floor
300 S. Columbia Street, Wenatchee, WA

Multijurisdictional Representatives

Name	Jurisdiction
1. Dan Sutton	Douglas Co #1
2. Marc S. Stranb	Douglas County #3
3. JAMES FLETCHER	City of Cashaven
4. [Signature]	City of [Signature]
5. Kyle Steinburg	Douglas County
6. Tiffany Egerung	Tiffany Egerung CC #3
7. Jill Thompson	Town of Waterville
8. CLAY BRANDENBURG	CITY OF ENTIAH
9. Frank Kutz	COW
10. Jerrilee Crawford	EW
11. Rob Bulant	CHelan COUNTY -
12. Anne Hessburg	City of Leavenworth - 3:19pm
13. Kevin Overbay	Chelan County - 3:40pm
14. Joyce Huber	Town of Waterville - 3:33pm
15. Rob Tidd (Chair)	City of E. Wenatchee



**MINUTES OF THE SPECIAL MEETING
OF THE CHELAN-DOUGLAS PTBA d.b.a. LINK TRANSIT
TO REVIEW THE STRUCTURE OF THE TRANSIT BOARD**

**October 18, 2022
3:00 p.m.
Link Transit's Columbia Station
3rd Floor Board Room
300 South Columbia Street, Wenatchee, WA**

ATTENDANCE

Jurisdictional Representatives:

Rock Island: Mayor Randy Agnew	East Wenatchee: Mayor Jerrilea Crawford
Leavenworth: Councilman Anne Hessburg	Entiat: Councilman Clay Brandenburg
Wenatchee: Mayor Frank Kuntz	Waterville: Mayor Jill Thompson
Cashmere: Mayor Jim Fletcher	Chelan: Bob Goedde
Chelan County Commissioner Kevin Overbay, Bob Bugert and Tiffany Gering	
Douglas County Commissioners: Dan Sutton, Marc Straub, and Kyle Steinburg	

Link Transit Staff: General Manager Richard DeRock, Legal Counsel Chuck Zimmerman, Clerk of the Board Anna Laura Leon

Absent/Excused: Paul Parmley, Union Representative

Audience Guests: Nick Covey, Howard Johnson, Lynn Bourton, Cristina Barone, Ed Archer, Eric West, Brenda Lamb, Samantha Miller, and Justin Brockwell

I. Call to Order

Link Transit Board Clerk called the meeting to order at 3:04 p.m. A quorum was established with eleven (11) jurisdictional members present at that time.

The regular business meeting of the Link Transit Board of Directors was effectively “continued” until the conclusion of the special multi-jurisdictional meeting. Upon completion and adjournment of this special meeting to review the structure of the local PTBA board, the Link Transit board meeting would be reconvened to address the regular business matters of the transit agency.

II. Introduction of Participants

In accordance with RCW 36.57A.055, both Douglas and Chelan counties along with each of the cities within the service district of the Chelan Douglas Public Transportation Benefit Area (PTBA) d.b.a. Link Transit had been advised of the special meeting to review the structure of the local PTBA Board. The Mayor of each city had been invited to attend or to designate their respective representative for this special multi-jurisdictional meeting. Out of a group of fourteen (14) jurisdictional participants a total of eleven were present.

III. Legal Counsel Clarifies Mission of Meeting

Legal Counsel, Erin McCool from Ogden Murphy Wallace noted this special meeting was called by the Board of Directors to review the composition of the transit board as allowed by Washington State Statute, RCW 36.57A.055. As this review was scheduled out of cycle, legal counsel confirmed it to be consistent as allowed by RCW 36.57A.055.

It was noted that as a result of the Bylaw committee and as they reviewed the regulations of the organization, it seemed fitting to consider the restructure of the composition of the Board.

IV. Discussion of Alternative Structures

**Councilman Hessburg arrived at 3:14 p.m.
Commissioner Overbay arrived at 3:40 p.m.**

Discussion was held focusing on the proportional representation requirements of RCW 36.57A.050 and need to reconsider the structure of the board.

Legal counsel referred to RCW 36.57A.050 to provide clarification and determine the amount of votes each county and city would receive - "members of the county legislative authority and the elected representative of each city" resulting in all Commissioners of the Counties, and the selected representative from each city having the ability to vote. General Manager Richard DeRock stated that coincided with Link Transit historical precedence.

Two options were discussed:

- Having additional representation from both Cities of Wenatchee and East Wenatchee, (Wenatchee with an additional two representatives for a total of three and East Wenatchee an additional representative for a total of two); and
- Reducing representation from both Chelan and Douglas counties down from two commissioners to only one commissioner from each county.

V. Public Comment

There were no public comments.

VI. Vote on Preferred Alternative

Board Action:

**Commissioner Bob Bugert moved to keep the current structure and composition of the Chelan Douglas Public Transportation Benefit Area.
Commissioner Kyle Steinburg seconded the motion.**

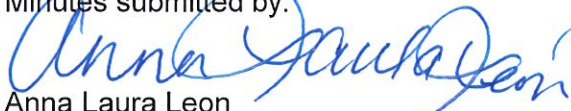
VOTE: 9 votes in favor, 4 against. (Hessburg, Gering, Kuntz, Crawford).

Motion Carried

VI. Adjournment

The business of the Special Meeting to Review the Structure of the Chelan Douglas PTBA board had been completed. Link Transit's current Board Chair Rob Tidd thanked all of the jurisdictional representatives for their participation and adjourned the special PTBA board review meeting at 3:52 p.m.

Minutes submitted by:



Anna Laura Leon
Clerk of the Chelan-Douglas PTBA (Link Transit) Board