

BOARD MEMBER NOTICE OF MONTHLY LINK BOARD MEETING

(E-mailed to each board member with their specific link only)

Good Morning Mayor Jim Fletcher,

The monthly business meeting of the Link Transit Board of Directors will be held on **Tuesday, January 17, 2023 beginning at 3:00 p.m.** inside the 3rd floor conference room at Columbia Station, 300 S. Columbia Street in Wenatchee, WA. This location is ADA accessible and members of the public are welcome.

The board information packet has been mailed to each board member today via U.S. Mail. It has also been electronically sent to each board member using the "Hightail" high capacity program. I hope you are able to easily open that file, but please be sure to let me know if you have issues. The board meeting agenda and information packet are also available on Link Transit's website at www.linktransit.com

For those board members who do not wish to attend the January 17th Link board meeting in person, a **"Zoom" webinar** has been scheduled and you will be able to participate electronically using the following link, **which is specific and unique to you. It will enable you to fully participant in the webinar as an active "panelist"**.

Jim Fletcher

Please click this URL to join.

<https://us06web.zoom.us/j/87052393481?tk=bByhEQaL3QyXlrvr1SE3FifJRowfMggZi2pTF10egxM.DQMAAAAURLocCRZOdHdIS1hvX1RRT2Y1UmxMS1d2ek9nAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA>

Again, this link is specifically for you & should not be shared with others.

Thank you,

Maria Hansen, Interim Board Clerk

(This is the last month, I promise!)



For Public- View the meeting live:
<https://us06web.zoom.us/j/87052393481>
 Webinar ID: 870 5239 3481
 Listen by phone: (253) 215 8782

UPDATED BOARD MEETING AGENDA

January 17, 2023 | 3:00 PM

Columbia Station 3rd Floor
 300 South Columbia Street

	<u>Presented By</u>	<u>Suggested Disposition</u>
1. CALL TO ORDER	Chair Marc Straub	Quorum Set
2. PUBLIC COMMENT ON NON-AGENDA ITEMS Comments will be heard & are limited to 3 minutes per person	Open "Call"	Information
3. CONSENT AGENDA		
3.1 Minutes of the December 20, 2022 Board Meeting	Maria Hansen, Interim Board Clerk	Action
3.2 Accounts Payable & Payroll Vouchers from January 2023		
4. BOARD ADMINISTRATION & COMMUNICATIONS		
4.1 Affirmation of 2023 Chair	Maria Hansen, Clerk	Action
4.2 Election of a Vice-chair for 2023	Chair Marc Straub	Action
4.3 Management Succession Staffing	Richard DeRock, GM	Discussion
4.4 Review of Current Board Committees & Their Purpose: Finance Committee, By-law Review Committee, & GM Recruitment Committee, <i>new proposed-Facility Redesign</i>	Richard	Discussion
4.5 Preparing for Current GM's Annual Evaluation	Chair Marc Straub	Discussion
5. GENERAL MANAGER'S REPORT		
5.1 System Performance Goals & Measurement Philosophy	Richard DeRock, GM	Discussion
5.2 CEO Salary / Compensation Structure		Discussion
5.3 Electric Buses versus Gasoline/Diesel		Discussion
5.4 Legislative News		Discussion
6. DISCUSSION ACTION ITEMS		
6.1 Resolution 2023-01, Rescinding & Replacing Resolution 2021-15, Clarifying Link Transit's Updated Mission Statement & System Attributes	Richard	Action
6.2 Resolution 2023-02, Amending Link Transit's By-laws regarding Board Executive Committee Structure	Richard	Action
6.3 <i>Interlocal Agreement with City of East Wenatchee re: Rock Island Road Park & Ride Construction Project</i>	Samantha Miller	Action
7. STAFF REPORTS		
7.1 Monthly Financial Report	Nick Covey	Information
7.2 Capital Investments / Procurement Schedule	Nick	Information
7.3 Leavenworth Route – Service Issues	Cristina Barone	Information
7.4 Monthly Human Resources Report	Julie Shipman	Information
7.5 System Performance Report	Gabby Walker	Information
8. MEETING ADJOURNMENT	Chair Straub	Action

**MINUTES
LINK TRANSIT BOARD OF DIRECTORS**

January 17, 2023

3:00 p.m.

Columbia Station 3rd Floor, 300 South Columbia Street, Wenatchee, WA

ATTENDANCE

Board members attending in person: Chair Marc Straub, Kevin Overbay, Randy Agnew, Bob Goedde, Mark Kulaas, Joyce Huber, Anne Hessburg, Kyle Steinburg, Clay Brandenburg, Jim Fletcher, Rob Tidd. **Board members attending Via Zoom:** Paul Parmley

Link Transit Staff: Richard DeRock, Nick Covey, Howard Johnson, Cristina Barone, Ed Archer, Lynn Bourton, Eric West, Justin Brockwell, Gabby Walker, Ron Hatton, Selina Danko, Samantha Miller, and interim clerk Maria Hansen. **Legal Counsel:** Erin McCool, via zoom

Board Members Absent / Excused: Tiffany Gering

1. CALL TO ORDER

The meeting was called to order at 3:00 p.m. A quorum was established with eleven voting, and one non-voting member present and participating at that time. Chair Marc Straub welcomed Chelan County Commissioner Kevin Overbay back to the Link Transit Board after being off the board for the past two years.

2. PUBLIC COMMENT ON NON-AGENDA ITEMS

For community members attending in person, comments are heard, and speakers are limited to 3-minutes per person.

The meeting is also available via Zoom webinar. Therefore, public comments for Zoom participants must be submitted to the board clerk prior to the meeting.

The Board Clerk affirmed that no public comments had been received to be read into the record.

3. CONSENT AGENDA

The following Consent Agenda items were submitted for approval:

- 3.1 **Minutes** of the December 20, 2022 board meeting & budget hearing
- 3.2 **Accounts Payable Vouchers** from December 2022, totaling \$960,885.20.
Payroll Vouchers from December 2022, totaling \$701,622.15.

Board Action:

**Jim Fletcher moved to approve all Consent Agenda business items as presented.
Ann Hessburg seconded the motion.**

VOTE: All in favor with 11 voting members present for this vote.

Motion Carried Unanimously

4. BOARD ADMINISTRATION & COMMUNICATIONS

4.1 Affirmation of 2023 Board Chair

Based upon close review of Link Transit's By-laws, staff recommends the Board not only vote to select a vice-chair for the current year but should also affirm the Board's long-time practice of having the past vice-chair move up to become chair of the new year.

Board Action:

Joyce Huber moved to affirm Marc Straub as Chair during the 2023 year in accordance with the long-time practice to have the vice-chair move up to the chair position with each New Year. Randy Agnew Seconded the motion.

VOTE: All in favor with 11 voting members present for this vote.

Motion Carried Unanimously

4.2 Election of a Vice-chair for 2023

Chair Marc Straub opened the floor for nominations of a Vice Chair for the 2023 year.

Board Action:

Joyce nominated Anne Hessburg to serve as vice-chair during the 2023 year. Mark Kulaas Seconded the nomination.

No other nominations were made; therefore, Chair Straub closed the floor for nominations. Anne Hessburg accepted the nomination and indicated her consent to serve as Vice-chair during the 2023 year.

Board Action:

Chair Marc Straub called for a vote to approve the election of Anne Hessburg to serve as Link Transit's board vice-chair during the 2023 year.

VOTE: All in favor with 11 voting members present for this vote.

Motion Carried Unanimously

4.3 Management Succession Staffing

Richard DeRock noted that there are several senior staff members who are preparing to retire within the next two years and some changes are being made to ensure a smooth succession for the Agency and its day to day management needs.

First, the newly selected Board Clerk, Debbie De La Mora was introduced and welcomed. She is currently the City Clerk with the City of Entiat.

Other introductions included:

- Justin Brockwell who is transitioning as the new Finance Manager to succeed Nick Covey. He has served in the Finance Department for the past 16-years and has been very involved working through a variety of projects with several of Link Transit's departments; he also maintains the national database systems that Link Transit must maintain and comply with.
- Howard Johnson introduced Gabby Walker as the Assistant Operations Manager and who is next in line to succeed him.
- Lynn Bourton introduced Julie Shipman, who has been employed as Link's Benefits Coordinator. She is now taking on additional duties as Assistant HR

Manager where she will be working on recruitment for the Agency and will also work to address Union issues.

Richard DeRock reiterated that all of these changes are part of the transitioning plan for several long term employees who are preparing to retire within the next two years.

4.4 Review of Current Board Committees & Their Purpose

GM Search Committee. Chair Marc Straub noted that the Executive Committee, which consists of Chair Straub, Vice-chair Hessburg, and past Chair Tidd, would be working with Prothman to conduct an executive search. Randy Agnew and Kevin Overbay volunteered to also serve on this committee.

Lynn Bourton provided a brief timeline of the projected schedule. This timeline, supports a start date for the new GM to happen at the beginning of July 2023. Chair Straub noted the importance for the full board to come to a firm understanding and agreement of what they wish to have for the next general manager. Lynn Bourton noted that she would put some things together that including asking questions of what the board wishes to see; both leadership strengths as well as business and operational background and experience.

Finance committee. When this committee was first established several years ago one of its basic components was to enable a rotation of board members to participate as a new year begins. Discussion noted that there is still a role for a finance committee given the fact that Link Transit has several capital projects on tap for the 2023-2024 year. Board members indicated their appreciation of having the committee's recommendations on various projects and costs. For the 2023 year Clay Brandenburg, and Kevin Overbay volunteered to serve on the finance committee. The current board chair is an ex-officio member of all of the board subcommittees.

By-Law Review Committee. Over the past 2022 year this committee reviewed Link's current by-laws and they developed a recommended change which will be addressed during today's board meeting. Thus, to date the focus of their review has been accomplished and at this point in time this committee can be closed.

New proposed committee – the Facility Re-design Committee. For the upcoming 2023 year, the Board and staff have determined that a Facility Re-design committee will be beneficial as Link Transit begins a functional study of the Agency's overall operational space needs for both its interior and exterior work areas at both OPS base and Columbia Station. Rob Tidd, Randy Agnew, Anne Hessburg will participate on this committee with Chair Straub an ex-officio member.

4.5 Preparing for Current GM's Annual Evaluation

With the upcoming retirement of Link's current General Manager in August 2023, it will be important to complete the annual performance evaluation in a timely manner. In past years each board member has completed and return an evaluation form, which enabled the Board Executive Committee to review each response and prepare for the full Board to meet with the General Manager in March or April 2023.

Much discussion was held on this topic. Ultimately, the Board chose to forgo using the evaluation form and instead a conduct a serious performance discussion with the General Manager that would be based on a close review of the System's annual

performance goals as the final 2022 data is obtained. As discussion came to a close, Chair Straub affirmed the board's choice to forgo the formal evaluation process.

5. GENERAL MANAGER'S REPORT

Richard DeRock shared information on the following topics:

5.1 System Performance Goals & Measurement Philosophy

Based on the changes that are occurring in today's labor market and hiring issues, DeRock proposed consideration of some aspirational goals even though it may be more complicated for staff to manage. Board members agreed that a set of aspirational goals would be appropriate coupled with a second set of "achievable" goals for the incentives programs.

5.2 CEO Salary / Compensation Structure

Much discussion was held regarding this topic and the Board recognized that once information is obtained from a Salary survey as well as what leadership expectations are developed through the recruitment process, then a better understanding of what an appropriate CEO salary level should be can be examined and discussed.

5.3 Electric Buses versus Gasoline/Diesel

Richard DeRock presented an overview of vehicle operating cost comparisons based on Link's current fleet of 40-foot diesel powered Gillig buses vs the 35-foot BYD electric buses. The evaluation addressed the expected electric vehicle battery life and warranties.

Summary of current costs with Link's current vehicles:

- 2019 40-foot Gillig diesel powered buses, operating cost per year @ 75,000 miles per year is \$87,000
- 2020 BYD 35-foot battery electric buses, operating cost per year @75,000 miles per year is \$40,500

Summary of estimated costs with new advanced battery-electric vehicle options

- 2023 40-foot EBUSCO buses, *estimated* operating cost per bus, per year @ 75,000 miles per year is \$48,000 including replacing the batteries one time.
- 2023 40-foot BYD buses with advance "blade batteries", *estimated* operating cost per bus, per year @75,000 miles is \$34,500

During discussion, DeRock noted that staff is still working with electric vehicle manufacturer Ebusco to address several questions and concerns, including range distance issues. He affirmed that more information will be brought to the Board as these items are addressed.

5.4 Legislative News

A list of nine (9) transit related legislative items that State House and Senate are going to consider during this 2023 year was provided. Richard asked board members to indicate if they wished to have Link Transit take a position on any of listed items. Brief discussion was held on each item to determine how it would be monitored and whether Link Transit should support the proposal. The Board had consensus with most of the items listed.

January 17, 2023 - Legislative Issues & Recommended Positions

- HB 1056 / SB 5349 – Repealing some post retirement employment restrictions – **Indicate Support.**
- HB 1198 – Authorizing Public Transportation Benefit Areas to become limited authority Washington Law Enforcement agencies - **Monitor**
- HB 1219 – Converting the non-voting labor representative on PTBA’s boards to become full voting member – **Oppose – Express Concerns.** The legal issues associated with this proposal must be explored and addressed.
- HB 1236 – Authorizing PTBA’s to manufacture, distribute and sell green hydrogen - **Monitor**
- SB 5123 – Prohibiting employment discrimination in hiring for individuals that test positive for lawfully consumed cannabis - **Monitor**
- HB 1200 / SB 1320 – Requiring employer to provide certain information to a recognized bargaining unit in an editable digital format. Information includes: Names, date of hire, all contact information, salary, work unit and work locations. - **Monitor**
- SB 5342 – Allowing transit agencies to purchase vehicles and related equipment off of cooperative purchasing schedules without specific inter-local agreements – **Indicate Support.**
- HB 1058 / SB 5251 – Allowing persons with expired commercial licenses to re-acquire these license without additional skills testing or behind the wheel time – **Indicate Support**
- SB 5002 – Authorizing the creation of Regional Aquatics Authorities – **Indicate Support**

Much discussion was held regarding SB 5002-authorizing the creation of Regional Aquatics Authorities and whether Link Transit should formally indicate its support adding its name and signature to a letter that includes support from the two local counties, the City of Wenatchee, the local Port District and the local Transportation Council.

Board Action:

Chair Marc Straub called for a vote of all board members in attendance regarding Link Transit sign the letter in support for the regional aquatic center (SB5001).

Yes: 9 voting members

No: Clay Brandenburg

Abstain: Jim Fletcher

Motion Carried

6. DISCUSSION / ACTION ITEMS

6.1 Resolution 2023-01, Rescinding & Replacing Resolution 2021-15, Clarifying Link Transit’s Updated Mission Statement & System Attributes

A recent review of Link Transit’s historical records found that during a board workshop held in in October 2021, the Board chose to make some revisions to the Agency’s Mission Statement and System Attributes to serve as updated guidance for the future of the Agency. During that workshop a thorough review of the Agency’s Mission, Attributes, Motto, and overall Organizational Goals was performed.

The updated Mission Statement was formally adopted through Resolution 2021-15; however, the resolution failed to address the changes made to the System Attributes. The resolution presented today is essentially a “housekeeping” item to formalize the

decisions made by the Board during that October 2021 workshop for the historical record.

Board Action:

Randy Agnew moved to adopt Resolution 2023-01, rescinding and replacing Resolution 2021-15 to Clarify Link Transit's updated Mission Statement and System Attributes. Joyce Huber seconded the motion.

VOTE: YES: 10 voting members
Abstain: Kevin Overbay

Motion Carried Unanimously

6.2 Resolution 2023-02, Amending Link Transit's By-laws regarding Board Executive Committee Structure

Link Transit's By-laws currently include a definition of an Executive Committee that is different than the Executive Committee the Board has utilized for the past 15-years. The Board By-law Committee reviewed this topic and recommended that the by-laws be made consistent with current practice.

For the effective functioning of the Agency, it is important that the governing documents reflect the Board's chosen practice. The Board most recently established an Executive Committee to conduct the review of Link Transit's General Manager (CEO), and to work with the contracted firm, Prothman Executive Recruitment Group, to search for a successor to the CEO in preparation for his upcoming retirement. The proposed amendment is consistent with this direction and will support the Agency's efforts to achieve its goals.

Board Action:

Randy Agnew Moved to approve Resolution 2023-02, amending Link Transit's By-laws to re-define the Executive Committee structure to consist of the Board Chair, Board Vice-chair, and immediately Past Chair. Mark Kulaas Seconded the motion.

VOTE: All in favor with 11 voting members present for this vote.

Motion Carried Unanimously

6.3 Interlocal Agreement with City of East Wenatchee re: Rock Island Road Park & Ride Construction Project

In 2021 Link Transit purchased property at 3rd and Rock Island Road in East Wenatchee with the intent of increasing public parking options with a potential park and ride facility. Link Transit is working with the City of East Wenatchee in conjunction with their intersection improvement project to build a Park & Ride lot with a private restroom. This project is included in the 2023 Capital Budget with a total amount budgeted of \$700,000 to construct a park & ride lot, along with a comfort station for Link Transit Coach Operators.

The restroom, "comfort station", has a separate budgeted amount of \$100,000. It will still need to be put out for construction bid. Getting consistent, timely access to restrooms for Link Transit's Coach Operators has been historically challenging and such facilities are in high demand given the quantity of fixed route and paratransit services that are provided in the East Wenatchee and Rock Island area.

Staff noted that there are potentially two separate approvals needed for this project. Today, an Interlocal with the City of East Wenatchee is definitely needed. However, there may be also be a need to also enter into an agreement with Selland Construction to complete the ground work. Staff will research the proposed second action and will bring back a recommendation for the Board to consider in February.

Board Action:

Mark Kulaas Moved to authorize Link Transit’s General Manager to enter into an Interlocal Agreement with the City of East Wenatchee for the construction project of the 3rd & Rock Island Road Park & Ride in an amount not to exceed the bid amount of \$499,947.58 along with a 10% change order contingency for a total approved amount of \$549,947.58. Kevin Overbay Seconded the motion.

VOTE: Yes: 10 voting members present for this vote.
Abstain: Rob Tidd

Motion Carried

7. STAFF REPORTS

7.1 Monthly Financial Report

2022 Sales Tax:

◆ December 2022 sales tax (<i>earned in October 2022</i>)	\$ 1,954,877
◆ Over budgeted amount for the month by 20.8%	\$ 336,753
◆ YTD sales tax collection	\$ 19,740,776
◆ YTD budget amount	\$ 14,780,072
◆ Over YTD budgeted amount by 33.6%	\$ 4,960,704
◆ Last year’s YTD sales tax amount	\$ 17,473,468
◆ Over last year’s YTD sales tax amount by 13%	\$ 2,267,307

2022 Grants: End of Quarter

2022 Operating Budget-to-Actual:

◆ Budget year elapsed = 100%	\$ 21,707,578
◆ Operating budget spent = 96%	\$ <u>20,898,365</u>
◆ <Over> Under Budgeted Amount	\$ 809,213

2022 Capital:

◆ 3 rd & Rock Island Park & Ride	\$ 16,695
◆ Leavenworth Roundabout	\$ 37,553
◆ Electric Car – Leaf	\$ 40,868
◆ (5) Promaster 2500	\$ <u>478,860</u>
	\$ 573,976

Following Capital reclassified to Expenses

◆ Penny Road Crosswalk	\$ 24,316
◆ Goodwin Bridge	\$ 173,755
◆ Boodry Street Turnaround	\$ 247,325
◆ Seal Coating	\$ 38,084
◆ Sidewalk Replacement	\$ 117,746
◆ Roof Repair	\$ <u>15,423</u>
	\$ 616,649

Cash Accounts:

◆ Cash w/Treasurer – 2022 over 2021	\$ 93,084
◆ Investments – 2022 under 2021	\$ (1,380,257)
◆ Contingencies Reserve – 2022 over 2021	\$ 1,700,000

◆ Vehicle Reserves – 2022 over 2021	\$	1,629,227
◆ FTA Vehicle Reserves – 2022 under 2021	\$	(17,061)
◆ Facility/Equipment Reserves – 2022 over 2021	\$	6,353,688
◆ Sales Tax Refund Reserve – 2022 over 2021	\$	1,000,000

7.2 Capital Investments/Procurement Schedule

Chief of Staff and Finance Manager Nick Covey provided an overview of Link Transit's projected capital investments and procurements as they are outlined in the 2023 Capital and Operating Budget. (Attachment A)

7.3 Leavenworth Route-Service Issues

Service Development & Planning Manager Christina Barone reported on several service issues that have arisen in the Leavenworth service corridor based on both cold winter weather as well as limited road access. (Attachment B)

7.4 Monthly Human Resources Report

Julie Shipman provided the report:

- 81 Coach Operators are currently rostered; however, two operators are out on extended absences, which now brings the count down to 79 available for work
- An Operations Supervisor position is currently open and there are both internal as well as external applicants.
- Interviews are being held to fill one Dispatcher position, which include internal candidates.
- Facilities Maintenance, there are fourteen candidates and based on today's interviews, this position will be potentially filled.

7.5 System Performance Report

Assistant Operations Manager Gabby Walker was introduced to the Board and she provided the monthly report which provides an overview of how the system performed during the past month. This is reflective of how the agency is meeting the annual performance goals that were developed through the annual budgeting process and formally adopted by Board in 2022.

Ridership:

December 2022 Fixed Route Ridership Stats:

- Monday – Friday an average of 2,2509 boardings per day with 22 service days
- Saturday – an average of 1,442 boardings per Saturday with 5 service days.
- Sunday – an average of 1,058 boardings per day with 3 service Sundays
- Chelan DART – 115 total boardings for the month of December 2022.

○ Paratransit:

December 2022 Paratransit Ridership Stats:

- Monday – Friday an average of 218 daily boardings with 22 service days,
- Saturday – an average of 101 daily boardings with 5 Saturday service days
- Sunday – an average of 56 boardings with 3 Sunday service days

On-Time Performance:

Traffic and snowy icy weather issues around the region have been impacting on-time performance substantially. Despite the challenges the System achieved an overall achievement of 75% on-time performance level.

Cost per Hour:

- o Cost per hour was \$170.39 for both fixed-route and Paratransit in December 2022.

Complaints:

- o A Total of five complaints were reported in December 2022.
- o **Class 1 or higher preventable collisions**
 - o 1 – class 1 preventable collision occurred in December 2022

8. MEETING ADJOURNMENT

All regular monthly business listed on the agenda had been addressed and with no further action to conduct, Chair Marc Straub adjourned the meeting at 5:27 p.m.

Minutes Submitted by 
Maria Alejandra Hansen, Interim Clerk of the Board

Update on the 2023 Capital Projects

January, 2023
Attachment A

BYD Order

Ed's doing inspection prior to shipping:

- 3 – 35' BYD's – End of February 2023 delivery date *not on track* = \$2,610,000
 - Green Transportation Grant \$2,088,000
 - Local \$522,000

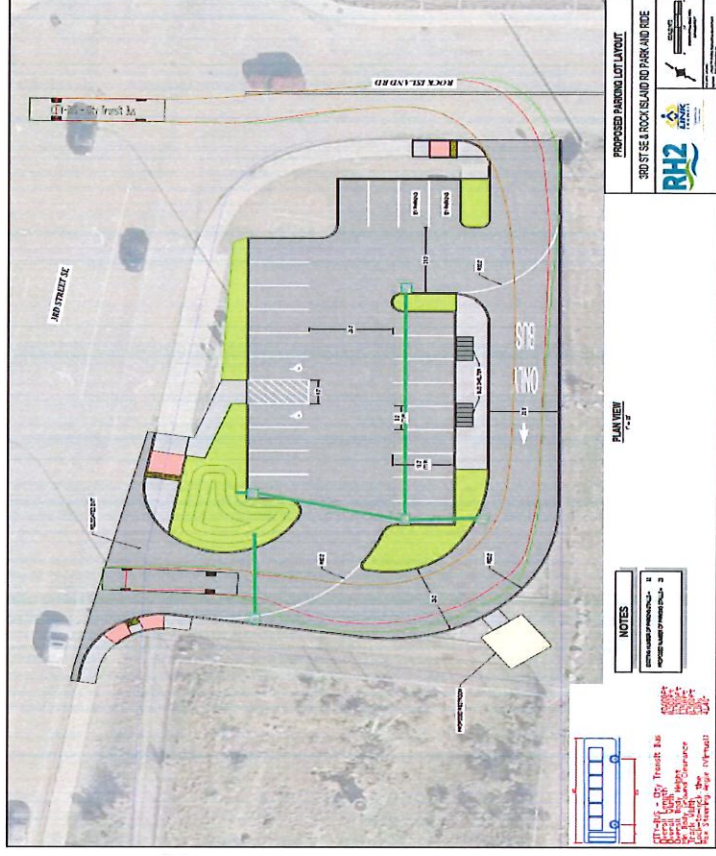
- 8 – 30' BYD's March 2023 delivery date = \$6,400,000 *local money*

Purchase of up to 10 - 40' EV Buses

- 2023 Budget for 6 – 40' EV Buses \$4,200,000
(10 – 40' = \$7,000,000)
- Request for Proposals (RFP) - *Scope is being worked on.*
 - Up to 10 - 40' EV Buses
 - Up to 10 – EV bus chargers
- Release RFP in March
- Working on cost benefit analysis
- Bring results to Board in April or May

East Wenatchee Park-and-Ride

- 2023 Capital Budget \$750,000
- Bid = \$499,952.58 (including ST)
- Comfort station **\$100,000 est**
- Bid to go out this weekend for comfort station will bring back in March for approval.
- Construction begins April



Easy Street Roundabout

Construction begin April thru June

Two bus pullouts \$169,785

Interlocal complete



Empire Avenue Roundabout

Budgeted \$35,000
Actual cost \$10,000
Interlocal complete

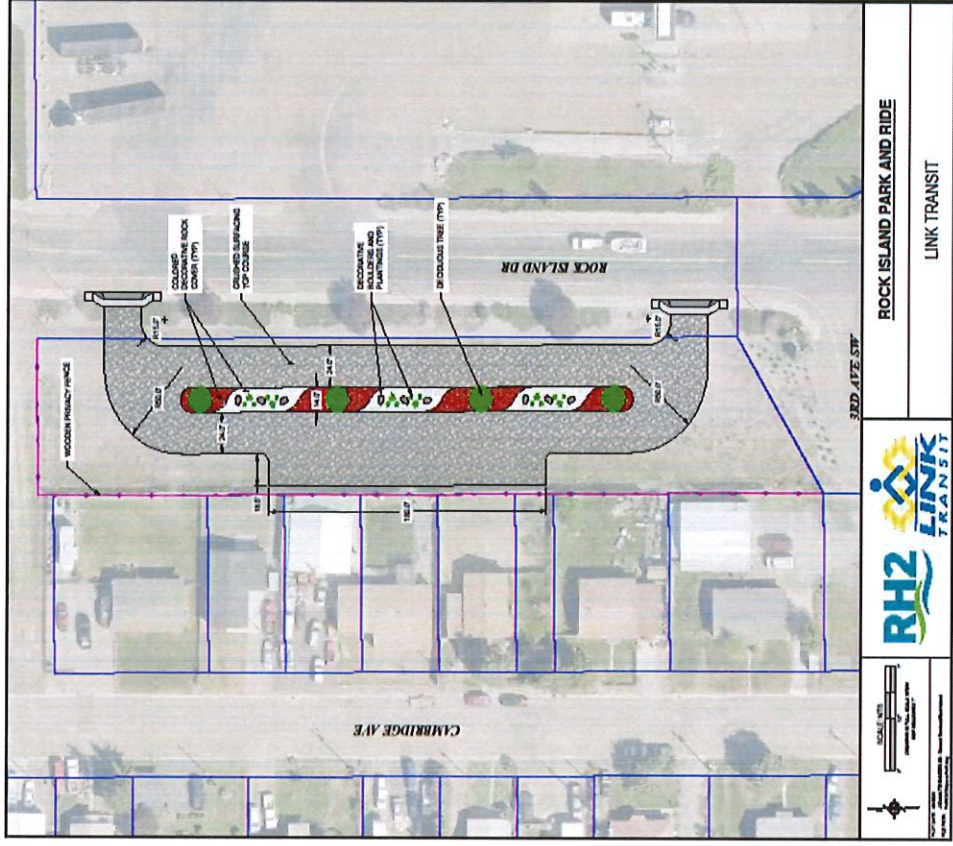


Facility Redesign

- 2023 Budget \$750,000
- Green Transportation Grant for \$300,000 for electrical design
 - Electrical design needs to be completed by June 30th
- Questionnaire due February 17th
- Walk around with “ Design Team” February 22 & 23
- Design Committee
 - Board members
 - Anne Hessburg
 - Rob Tidd
 - Randy Agnew
 - Staff
 - Nick Howard Ron
 - Ed Lynn
 - Jeff Smith Cristina

Rock Island Park & Ride Concept

- \$750,000 in 2023 Budget
- Link owns land
- Install comfort station
- Set up a meeting with the Mayor to discuss project

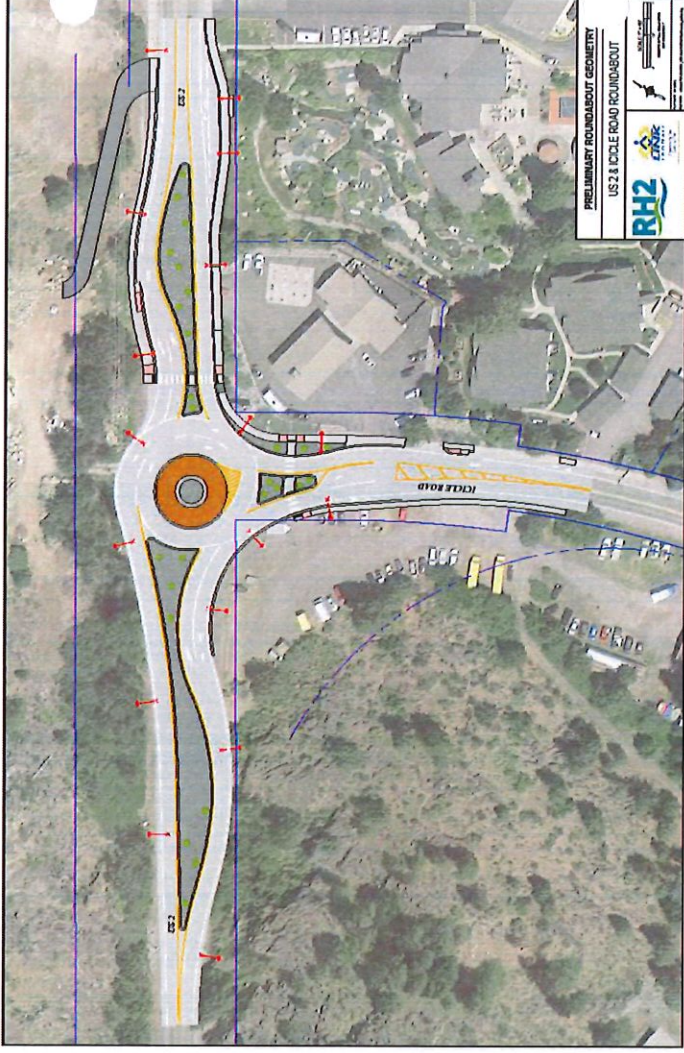
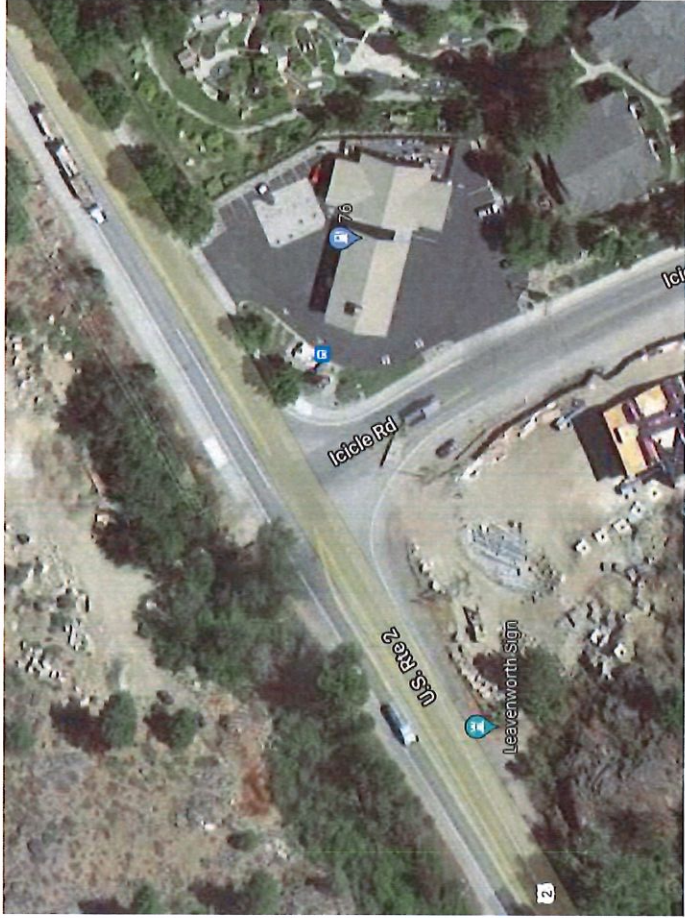


LEAVENWORTH SERVICE UPDATE

Link Transit Board of Directors
January 17, 2023 Attachment B



Leavenworth Turnaround



■ Historic Turnaround – No Longer Accessible

■ New Roundabout – Tentative Summer 2023 Completion

Current Option Requires New Route 22S Shuttle



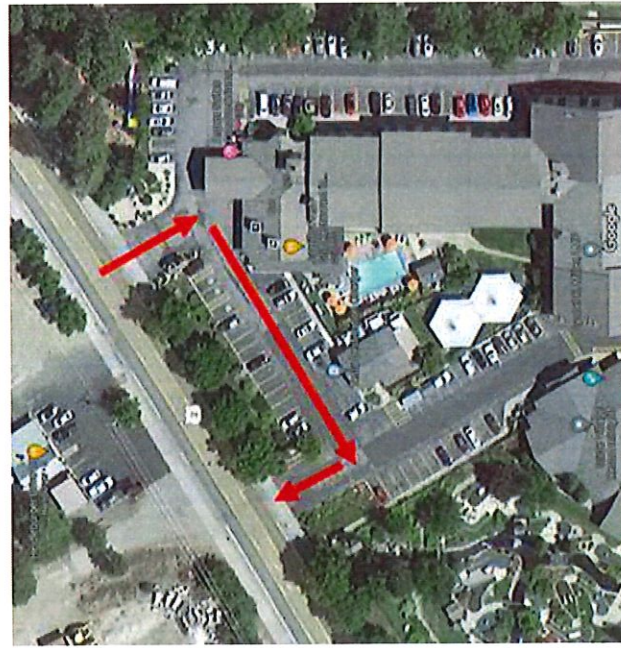
- Alpine Place is currently being used
- Can only be served with a small cutaway vehicle
- Remains a challenge given snow conditions

Route 22S Leavenworth Shuttle

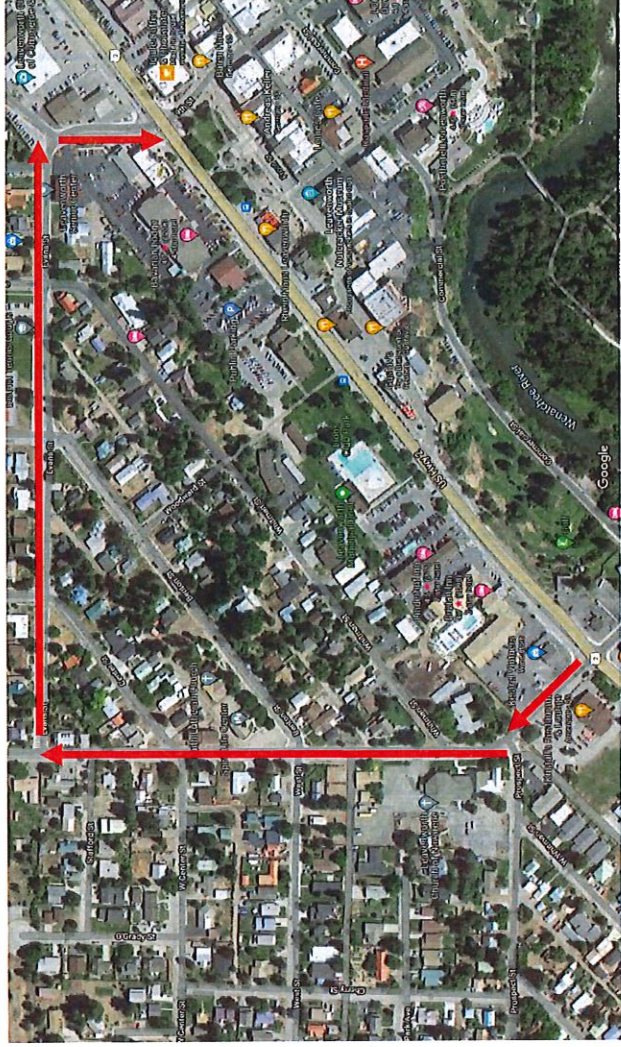
- Stopgap solution
- Meets all Route 22 trips at Willkommen Park-and-Ride
- Important in the short-term to not disrupt Leavenworth passengers
- Very labor intensive
 - Requires approximately 3-4 additional operators
 - Challenging given available operators



Other Potential Short-Term Options



- Leavenworth Village Resort
- Requires permission
- Still needs to be tested with 40' bus



- Ski Hill Drive & Evans Street
- Likely most viable option until roundabout is complete (once snow melts)
- Still needs to be tested with 40' bus
- Misses two bus stops on the west end of Leavenworth

Route 22 Electrification

April 2023

- New vehicles expected for delivery:
 - Three 35' BYDs in February
 - Eight 30' BYDs in March
 - Delivery also allows for potential shifting of other 35' vehicles currently in urban service to Route 22
- Priority due to diesel shortages and high fuel prices
- Testing will be required to understand how highway operation affects range and charging needs



Route 22 Bus Types

- Rider comfort will need to be evaluated given differences in vehicle types

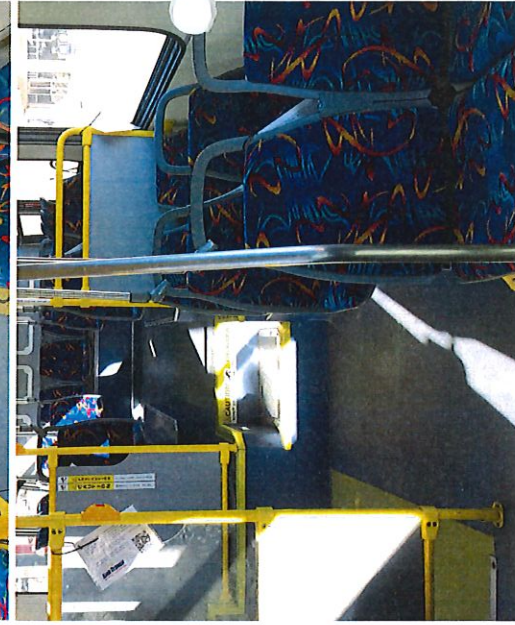
▪ Gillig interior

- 39 seated capacity
- High back with 6 side-facing seats



▪ BYD interior

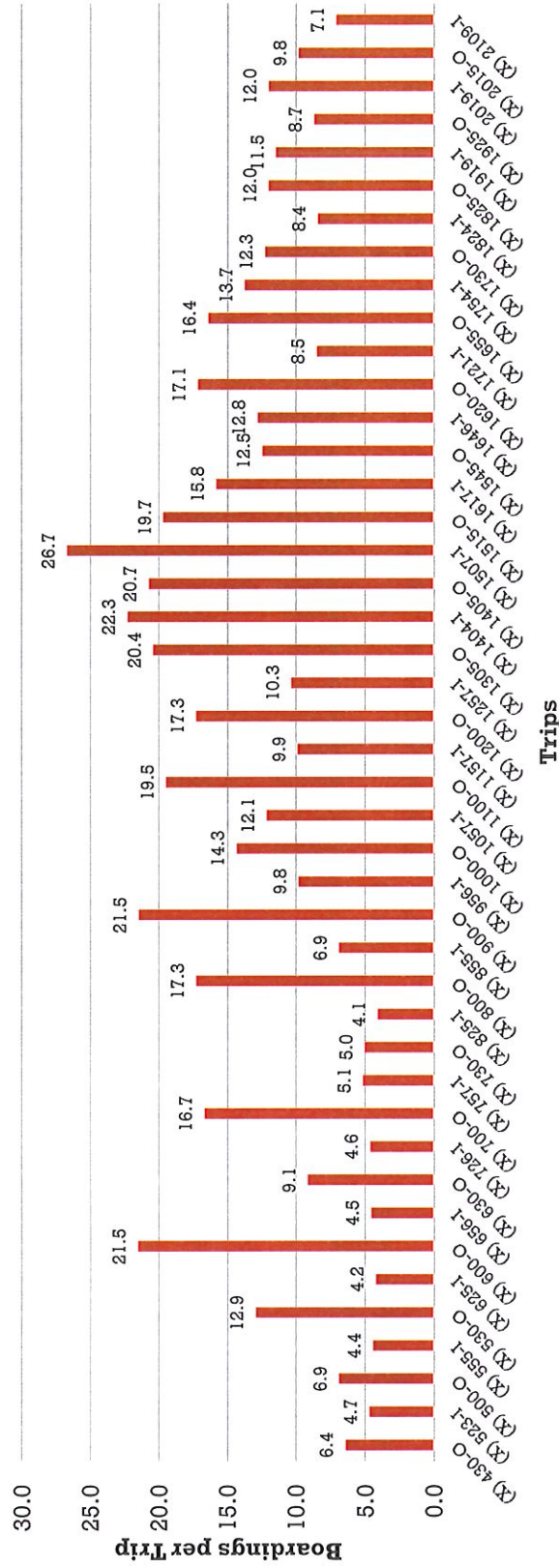
- 31 seated capacity
- Low back with 12 side-facing seats



Route 22 Electrification

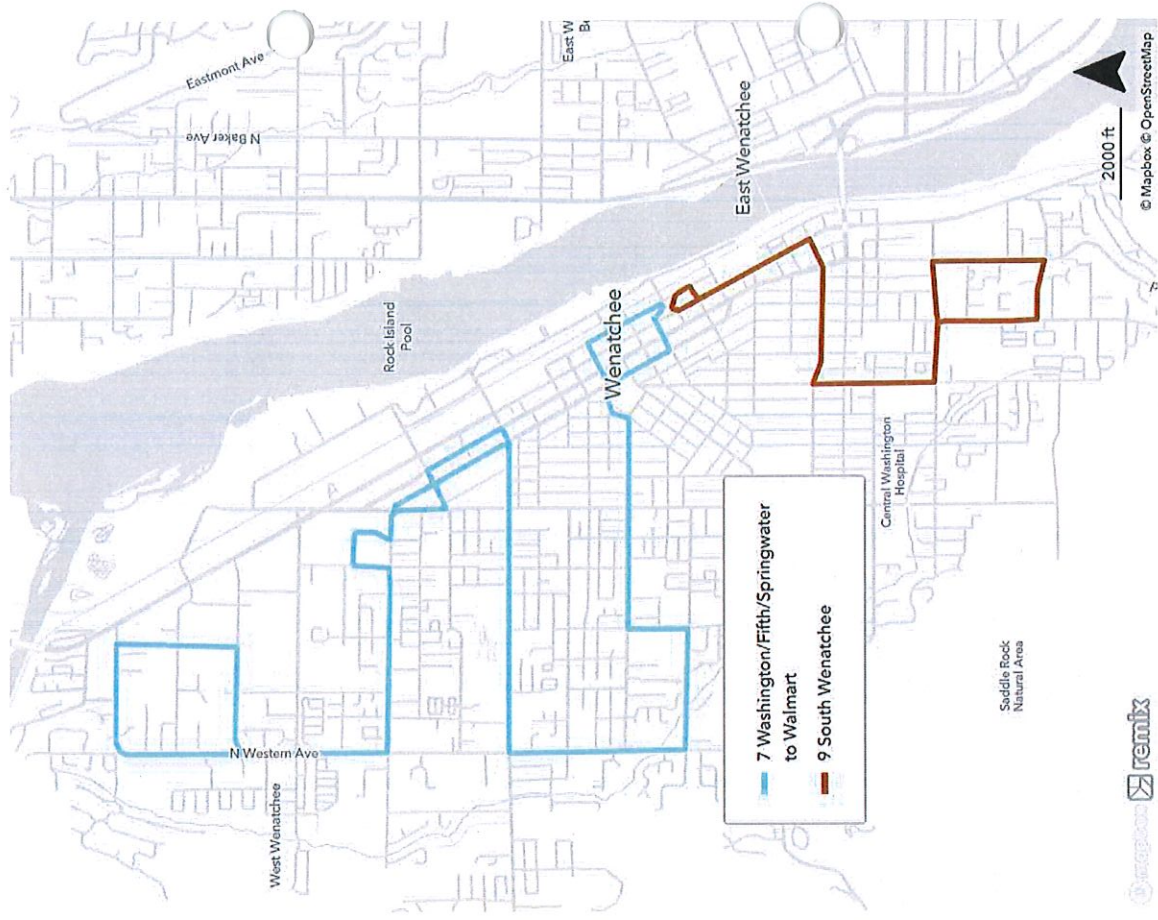
- Some trips could push upper limit of BYD capacity (31 seated)
- Electrification may be phased in on higher-ridership trips to evaluate passenger loads

Average Daily Boardings per Trip, December 12-30, 2022



Additional Service Needs

- Due to charging time requirements at Wilkommen Park-and-Ride, may require a permanent shuttle solution for downtown Leavenworth
 - Would require additional operator resources and cost
- Needs remain pressing on other routes
 - **Route 7:** Many requests for 30-minute service; would help restore historic service levels to WVC
 - **Route 9:** Serves high-need community in South Wenatchee; highest-ridership route with service reductions in October 2022
- To support Leavenworth electrification, Link staff is analyzing feasible options to **minimize operators/cost required and reduce passenger disruption**





Link Transit
connecting our communities



BOARD MEETING

January 17, 2023 3:00 p.m.

Hosted in person and electronically from
 Link Transit's Columbia Station – 3rd Floor
 300 S. Columbia Street, Wenatchee, WA

BOARD MEMBER ATTENDANCE ROSTER

Name & Jurisdiction	Signature – Attendee Or / Conference Call-in	Per Diem Requested (Please Indicated Yes or No)
Rob Tidd East Wenatchee		YES <input checked="" type="radio"/> NO
Bob Goedde Chelan		<input checked="" type="radio"/> YES NO
Jim Fletcher Cashmere		<input checked="" type="radio"/> YES NO
Marc Straub Douglas County		YES <input checked="" type="radio"/> NO
Kyle Steinburg Douglas County		YES <input checked="" type="radio"/> NO
Tiffany Gering Chelan County	- Absent -	YES NO
Kevin Overbay Chelan County		YES <input checked="" type="radio"/> NO
Randy Agnew Rock Island		<input checked="" type="radio"/> YES NO
Mark Kulaas Wenatchee		YES <input checked="" type="radio"/> NO
Anne Hessburg Leavenworth		<input checked="" type="radio"/> YES NO
Joyce Huber Waterville		<input checked="" type="radio"/> YES NO
Clay Brandenburg Entiat		<input checked="" type="radio"/> YES NO
Paul Parmley Union Representative	Attended via Zoom	YES NO



PAYROLL WARRANTS

All Payroll is "direct deposit". *Exceptions are for new employees, or, an employee who has made banking changes, or other special circumstance.*

**December 1-31, 2022 Payroll Period, Check No. 107145 (including any voided checks)
Direct Deposit Total: \$701,622.15**

APPROVED by the Board of Directors of the Chelan Douglas PTBA d.b.a. Link Transit at a board meeting held on the 17th day of January 2023.

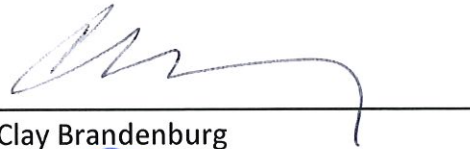
Chair Marc Straub



Rob Tidd



Mark Kulaas



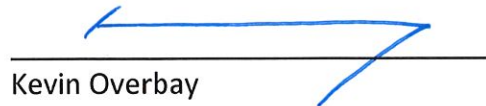
Clay Brandenburg



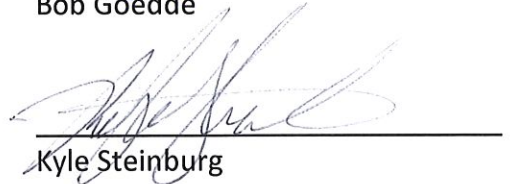
Jim Fletcher



Bob Goedde



Kevin Overbay



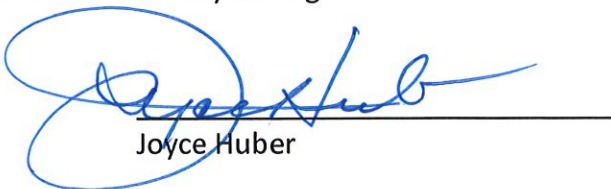
Kyle Steinburg

- Absent -

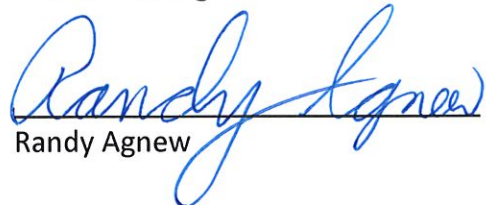
Tiffany Gering



Anne Hessburg



Joyce Huber



Randy Agnew

ATTEST:



Maria Hansen, Interim Clerk of the Board



December 1-31, 2022 Accounts Payable, Check No. 107043-107233 Totaling \$960,885.20

APPROVED by the Board of Directors of the Chelan Douglas PTBA d.b.a. Link Transit at a board meeting held on the 17th day of January 2023.

Chair Marc Straub

Rob Tidd

Mark Kulaas

Clay Brandenburg

Jim Fletcher

Bob Goedde

Kevin Overbay

Kyle Steinburg

~~- Absent -~~

Tiffany Gering

Anne Hessburg

Joyce Huber

Randy Agnew

ATTEST: _____
Maria Hansen, Interim Clerk of the Board